

## SELECT BOARD AGENDA\* FOR MONDAY MAY 8, 2017

Goodnow Town Hall, 7:00 P.M.

### Appointment

- 7:00 **Executive Session:** for reason #2 To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel
- 7:15 Park & Recreation Commission appointment to request materials
- 7:30 Discussion how to resolve previous sale of surplus equipment with Finance Committee members and discuss 3 Town Landfill assessment

### Time Sensitive:

1. **Approve:** Payroll #42 for \$8,390.39, Payroll #43 for \$10,401.55, Payroll #44 for \$8,836.76; KP Law invoice 111661; new "mail box" policy; revised ballot questions; correspondence from Wired West, "WiredWest Financials & Dues Request"; fuel bills by department and Highway to cover outstanding balance; Town Administrator vacation request August 24 – September 1  
**Approve and Sign:** Select Board meeting minutes for 04-25-17, 04-26-17 (with Westfield Gas & Electric); 04-13-17 All Boards meeting minutes; Warrants; Special Events Application for Bone Frog Challenge; UMASS Clean Energy Extension Study - Mohawk Trail Woodlands Partnership letter allowing UMASS and Town Administrator full access to MEI software to enter fuel use data; permit from Massachusetts Department for Transportation for (3) three crosswalk yield to pedestrian sign(s); 1-day liquor license for Berkshire East May 20, 2017; letter to Amy Wales thanking her for equipment donation; Massachusetts Department of Transportation Chapter 90 ten year contract  
**Acknowledge:** 2<sup>nd</sup> and 3<sup>rd</sup> reimbursement request/ monthly invoice to Mass Works for \$888 and \$72,057 respectively; Franklin Regional Council of Governments Annual Report 2016; 2017 yearly operational plan from Pan Am Railways Inc. – post emergent herbicide application program May 1 – Aug 1; Correspondence from Buckland's Select Board Chair to the Mohawk Trail Regional School District's School Committee Chair; executed contract from Franklin Regional Council of Governments for procurement services of bridge construction services 2017; revised timeframe for installation of Fire Station windows; Historic New England's workshop series Leading Locally: Preservation Strategies That Work; Massachusetts Interlocal Insurance Agency's correspondence from April 28, 2017; Franklin Land Trust's spring newsletter
2. Prepare for upcoming meetings
  - a. Candidate's night
  - b. Pre-Town Meeting information session
  - c. Annual Town Meeting
3. Town Annual Report - update and next steps for printing full town report
4. Discuss nominating an Inspector of Animals
5. Discuss upcoming deadline to apply for Municipal Vulnerability Preparedness Program
6. Review May newsletter

### Priority:

1. Broadband
2. Recreation Tax
3. Ambulance
4. Bridges – Discuss MassWorks, TIGER, and Municipal Small Bridge grants

### Additional Business:

1. Additional grants: Assistance to Firefighters Grant; proposal regarding grant opportunities
2. Discuss next steps for moving to townofcharlemont.org email – consider adopting an email retention policy and creating an email.archive@ address; assign to staff
3. Discuss options for Charlemont Settlement Marker
4. Discuss Chubb Injured on Duty program quote - consider increasing weekly indemnity \$200 to \$350
5. Massachusetts Municipal Association municipal directory update – assign to staff
6. Brownfields Program - Site Access Agreement: response from counsel

Posted 5/4/17 PD; reviewed 5/5/17