

**Charlemont Parks & Recreation  
January 19, 2021 Meeting Minutes**

Members Present: *Chairman Tom Shields, Bill Harker, and Neil Newhauser, Jackie Cashin and Mike Hayden.*

Members Absent:

Others Present:

Call to Order

Parks and Recreation Board Chairman Shields called the meeting to order at 6:00 p.m.

Approval of Minutes

Minutes from the previous meetings were reviewed and accepted unanimously.

**Old Business**

#1 Treasures Report

*The Parks and Recreation accounts were reviewed. We will look into obtaining a monthly report on Parks and Recreation account balances.*

#2 Parks and Rec new Member

*Jackie Cashin was accepted.*

**New Business**

#1 Fairgrounds Usage

*The Toe Nail Clinic will be using the Fairgrounds on Jan 26 and 27<sup>th</sup> from 9:00 until about noon each day.*

#2 Wifi System Equipment Storage

*Jordan Hawes and Bob Handshaker have inquired about renting storage space for the Wifi System equipment being installed. The storage space was discussed and we have agreed to rent out space per the contract being drawn up by Jackie starting around Feb 1<sup>st</sup>, 2021.*

*Motion to draw up a contract and submit it by Bill, seconded by Mike and passed unanimously.*

#3 Capital Equipment Budget

*We discussed how to set up an account for capital equipment purchases to maintain the fairgrounds without using personal equipment. Jackie suggested adding a line item to the budget for capital equipment and allocating some of the budget to it this year.*

*Motion by Jackie , seconded by Bill and passed unanimously.*

#4 Town Report Update

*We will write an update for the town report detailing the contributions made by Parks and Recreation over the past 12 months. Details such as events sponsored at the fairgrounds, income generated, etc... will be included.*

Adjournment

On a motion by Bill and seconded by Neil, the Board adjourned their meeting at 7:15 P.M.

Respectfully submitted,  
Mike Hayden