

**TYLER MEMORIAL LIBRARY CHARLEMONT & HAWLEY, MA
FRIENDS OF THE LIBRARY**

MINUTES

DATE: Friday, December 2, 2022 at 3:00PM via ZOOM

ATTENDING: Mary Ann Adams, Barbara Beall, Kim Gabert, Andrea Santos, Kate Stevens (in Absentia - Mary Ellen Banks, Cheryl Handsaker)

DISCUSSION ITEMS:

1. Introductions of members and expansion of core group
2. Approval of minutes from the October 19, 2022 meeting
3. Question of Friends of the Library meetings on Town website
4. Discussion of the draft of the Memorandum of Understanding

ACTIONS PRIOR TO Friday, JANUARY 6, 2023 MEETING

1. Expansion of the of the core group for the Friends of Tyler Library - a member of the Library Trustees and someone from Hawley, etc.
2. Please read the updated Memorandum of Understanding (attached)
3. Reading of the Library Tool Kit on Getting Started - PLEASE focus on the section called: Establishing the Friends' Mission, Purpose and Structure and then look at the Mission Statement for revision (attached).

Our future meetings will likely be on ZOOM due to an uptick in Covid cases as well as individuals' travel schedules.

Future first Fridays of the month AT 3:00PM

January 6, 2023 February 3, 2023 March 3, 2023 April 7, 2023 May 5, 2023

June 2, 2023

Respectfully submitted,

Barbara A. Beall, Facilitator

Best wishes for a healthy and happy holiday season to you and yours!