

**TYLER MEMORIAL LIBRARY CHARLEMONT &  
HAWLEY, MA**

**FRIENDS OF THE LIBRARY**

**MINUTES**

**DATE: Friday, April 7, 2023 via ZOOM**

**ATTENDING: Mary Ann Adams, Mary Ellen Banks, Barbara Beall, Kerlin Conyngham, Kim Gabert, Lisa Johnson, Andrea Santos**

**(in Absentia - Kate Stevens, Cheryl Handsaker)**

**DISCUSSION ITEMS:**

1. Approval of the minutes from the Friday, March 3, 2023 meeting.
2. Report and discussion from the Sub Committee for the event planned during National Library Week. Report by Kerlin Conyngham and Andrea Santos - date set for Saturday - April 29th from Noon until 2:00 PM, advertising and information in local newsletters of Hawlemont School and the Towns of Charlemont and Hawley newsletter. Open house - meet the neighbors, the library director - information - get a library card, CWMars interlibrary loan system, computer access, storytime etc. and refreshments. \*\*\*Request for members of the Friends Committee to bring a dozen cookies and a friend.
3. Mary Ann Adams updated the Friends Committee on the Tyler Memorial Library Outreach Program to the Hawlemont School. This will begin this coming week on Thursday, April 13, 2023 for students in grades 4-6 and to be continued every other week.
4. Continued discussion and composition of the bylaws for The Friends of the Tyler Memorial Library. An updated draft will be reviewed by the By Laws Sub Committee and then sent to the larger Friends Committee. (and thank you to Mary Ellen Banks for her work on this).
5. Discussion of possible summer meetings. At present these are only planned for the Bylaw Committee (Mary Ellen Banks, Lisa Johnson, and Barbara Beall). Anticipated meeting twice to update bylaws discussed at the June meeting and be

ready to present them to the Friends Committee for the first fall meeting in September so as not to lose momentum.

**ACTIONS PRIOR to Friday, May 5, 2023 Meeting at 3:00 PM**

- 1. Sub committee for bylaws will work on a rough draft of the bylaw sections discussed and submit to the group for the May 5, 2023 meeting.**
  
- 2. Prior to the meeting on Friday, May 5, 2023 please review the updated bylaws, Minutes from April 7 and the Agenda to be sent out prior to that meeting. \*\*\*The Library Director will be the facilitator for this meeting.**
  
- 3. Update and review from Sub committee on National Library Week event for Saturday, April 29th.**

Future meetings will continue on ZOOM due to health concerns and also individuals' travel schedules.

Future first Fridays of the month at 3:00 PM scheduled are May 5, 2023 and June 2, 2023.

Respectfully submitted, Barbara A. Beall, facilitator