CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Bob Handsaker, Trevor Mackie, Mary Ellen Banks, Doug White, and Cheryl Handsaker

MISSING: Ken Hall, Valentine Reid

1. **Status of Make-Ready**
   a. True-up update
      i. Two additional make-ready issues have come up. There are some straggler items that may delay the payment for the true-up.
   b. West Hawley Road residence
      i. See if we can find someone outside of the committee to pull the plan together and make progress.
   c. Town Hall Generator
      i. There is a replacement generator on the way from another location. Propane is ready.
   d. Additional Verizon pole application status
      i. Application is in progress.

2. **Distribution Network**
   a. Construction Update
      i. Issue pulling the fiber through the conduit on Warner Hill Rd.
      ii. Discussed NJUNs and the pole on Rt. 2.
      iii. Possible splice issue during construction on Rt. 2
   b. Resiliency Update
      i. A lot of activity is ongoing, weekly design meetings and group meetings with the Northern Ring towns to get the minimum viable project moving ahead.
   c. Automated Network Management
      i. Formerly e-911 QoS
   d. Hub Monitoring/ Emergency Response
      i. No update.

3. **Drops**
   a. MDU Status: South River Rd condos, 122 Main
      i. South River Rd
         1. Underground work is complete
   b. Underground Drops requiring communication?
      i. Underground drops closing next week
         1. All the items in the queue will be installed as a 'best effort'

4. **Commercial Pricing**
   a. Some of the commercial entities are turned on and we will reach out to ensure if there is redistribution of the service that they choose the correct plan.
   b. Discussed serving the town hall temporarily.

5. **Subscription Campaign**
    a. Subscription Update

6. **Project Finance Update**
    a. Bob will present the construction budget
        i. No update. Bob will update on this in two weeks.
        ii. Sen. Hinds has proposed an amendment to the ARPA legislation to try to get broadband funding for debt relief for municipal fiber networks

7. **Internet speed optimization**
    a. Waiting on packet information on discards and errors.

Next meeting, November 22 @ 6PM
Meeting adjourned, 7:30 PM