

MINUTES OF THE WEEKLY SELECTMEN'S MEETING

Town of Charlemont

December 22, 2009

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The meeting was convened at 7:02 P.M. by Chairman Jean Brisson. Also attending the meeting was Winston Healy.

1. Upon review of an approved unemployment claim, the Board unanimously voted to appeal the claim. Ms Brisson will mail the form.
2. The Board unanimously voted to approve the minutes.
3. The warrants were signed.
4. A thank you for serving on the Parks and Recreation Commission letter to David Cunningham was signed.
5. The Board unanimously voted to purchase a "Constable Badge" and to expense it out of the Selectmen's Misc. Account.
6. The Board received a notice that some departmental pages on the Town website are in need of updating. The Board unanimously voted to have the Executive Secretary create a letter and distribute it to all Boards that need to update their page.
7. An e-mail from Siemens was received that is requesting the most recent 2 years of energy consumption and cost data for the Town energy audit. The Board unanimously voted to have the Executive Secretary gather and forward the information.
8. Discussion of employee raises was tabled until later in the meeting.
9. Mr. Healy will draft a letter opposing a new charter school for the Board to consider at their next meeting.
10. The Board unanimously voted to send a congratulations letter from the Board of Selectmen, to the 7 or 8 Mohawk 7th graders from Hawlemont who are High Honor and Honor students.
11. Assessor Simon Dean attended the meeting to present their Secretary's office hours. The Board unanimously voted to concur with the Assessors and approved the hours.
12. The Board and Mr. Dean discussed the Assessors 2011 budget request figures.
13. The Board unanimously voted to approve use of Town Counsel by the Assessors to determine proper action in the apparent discrepancies of missing meeting minutes (Oct. 2009) and inaccurate minutes that were created and never signed by the former Board.
14. The Board unanimously voted to discuss employee raises during their first meeting in January, 2011.
15. The Board discussed future job descriptions and possible expansions of job descriptions.

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16. Ms Brisson will speak with the Officer in Charge about police matters and the police budget.

17. Business being concluded, the meeting was adjourned at 9:17 P.M.

Respectfully transcribed

Approved by:

Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.