

MINUTES OF THE WEEKLY SELECTMEN'S MEETING
Town of Charlemont

November 24, 2009

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The meeting was convened at 7:00 P.M. by Chairman Jean Brisson. Also attending the meeting were Paul Fantucchio and Winston Healy.

1. The warrants were signed.
2. Two sets of minutes were approved and signed.
3. The Board unanimously voted to pay a Town Counsel bill.
4. After reviewing the current Selectmen's permit fee schedule, and in light of the economy, the Board unanimously voted not to increase their permit fees for 2010. Mr. Fantucchio recused himself from this vote.
5. The Board unanimously voted not to hold a meeting on December 8th, Primary Election Day, and December 29th.
6. It was noted that a Tax Classification Hearing has been scheduled for Tuesday, December 1st at 7:15 P.M.
7. The Board unanimously voted to sign an agreement with Huntley for the Burn Dump ISA.
8. The Board signed a contract with Specialty Vehicles, Inc. for the new ambulance.
9. The Board held a kick off meeting with Roland Butzke to discuss the Energy Audit IGA procedure. Teams will be visiting the Town buildings in a few weeks. The reports will be sent before a meeting is scheduled to discuss the reports.
10. Mr. Butzke was given the signed IGA contract.
11. Ms Brisson reported that she had received inventoried property of the Board of Assessors from their previous secretary. Carol Rice delivered the property to Ms Brisson.
12. The Board unanimously voted to take a recess at 7:36 P.M. to transfer the Assessor's property from Ms Brisson's vehicle to the Assessor's office.
13. The regular meeting was re-convened at 7:40 P.M.
14. The Board unanimously voted to approve and signed letters to; Northern Construction, Carol Rice, Andrea Santos, and William Coli.
15. The letter to the Friends of the Fairgrounds will be edited before being signed.
16. The Board unanimously voted to grant HRA permission to include and apply for Public Housing Modernization project funds for the Franklin County Regional Housing and Redevelopment Authority's Three Family House, located at 25 Main Street, Charlemont, MA, as part of the Town of Charlemont's FY 2010 CDBG.
17. The Board received a letter from the Fire Chief asking if the Selectmen will be creating a report concerning the Fire Station. A letter will be drafted to the Fire Chief stating the Selectmen will be creating a status report by the end of January, 2010, but that the Chief's report concerning using the Highway Garage as a Fire Station will be needed before the Selectmen's report can be finished.

18. The Board was informed that a lock out tag was not installed on to the filtration system at the McCloud residence.
19. David Cunningham attended the meeting to express his interest in filling the role as an Assessor. After discussing the position with Mr. Cunningham, Sarah Reynolds, Assessor, recommended the Selectmen appoint Mr. Cunningham as an Assessor until May, 2010. The vote went as follows: Mr. Healy – yes, Ms Brisson – yes, Mr. Fantucchio – yes, Ms Reynolds – yes. Mr. Cunningham was thanked for volunteering for the position.
20. Upon reviewing the Transfer Station inspection report from the FRCOG, the Board unanimously voted to ask the Transfer Station attendant to correct any deficiencies on the report.
21. Mr. Healy reported that the Shelburne Highway Department is concerned that the lower driveway at the Transfer Station might be difficult to plow. Mr. Healy has asked Charlemont's Highway Superintendent to contact Shelburne's Highway Department to discuss any concerns.
22. The Board discussed several options for plowing the Transfer Station driveway.
23. Simon Dean attended the meeting to express his interest in becoming an Assessor. Ms Reynolds was called back into the meeting. After discussion Ms Reynolds recommended that the Board appoint Mr. Dean to the Board of Assessors until the next Annual Town Meeting. The vote went as follows: Mr. Healy – yes, Ms Brisson – yes, Mr. Fantucchio – yes, Ms Reynolds – yes. Mr. Dean was thanked for volunteering for the position.
24. Mr. Healy reported that he has spoke with most residents on East Oxbow Road and they are not averse to closing the northern part of the road for the winter and mud seasons. The closure will begin at the bridge by Windy Hill and end nears Zukowski's. Mr. Atwater will reserve the right to plow up to his mill and agrees to assume the risk of his buildings on that section of the road. The Board unanimously voted to close this section of East Oxbow Road.
25. Mr. Healy will ask Mr. Atwater to draft a letter stating his understanding of risk when the road is closed.
26. Mr. Healy stated that there are several Town roads where residents park along the street which makes winter street maintenance impossible. Mr. Healy presented the Board with a draft letter to be sent to the residents along with a picture of the spaces in which vehicles would be prohibited from parking. The letter was discussed and edited.
27. The Board discussed changing the wording on the "Personnel Property Damage" Policy.
28. Mr. Fantucchio reported that the Town is eligible for a grant through the New England Waterworks to help with the cost of providing potable water to the McCloud residence. All information will be shared with the Towns of Heath and Hawley.
29. The Board unanimously voted not to respond to an election survey.

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30. The Board received and reflected upon a letter received with the Assessor's belongings from the former Assessor's Secretary. The letter will be filed for future reference.
31. Ms Brisson reported that she has filed a verbal complaint concerning the Tech bus schedule and child on board the bus. As this is the second verbal complaint that the Board has heard, the Board unanimously voted to request the Chair to contact the Mohawk bus department and Administrator with these concerns.
32. Business being concluded, the meeting was adjourned at 9:20 P.M.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.