

MINUTES OF THE WEEKLY SELECTMEN'S MEETING
Town of Charlemont

November 17, 2009

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The meeting was convened at 7:00 P.M. by Chairman Jean Brisson. Also attending the meeting were Paul Fantucchio and Winston Healy. It was announced that the meeting was being tape recorded.

1. The warrants were signed.
2. The Board unanimously voted to accept the resignation of Carol Rice as an Assessor.
3. The Board reviewed a letter from the Friends of the Charlemont Fairgrounds that gave the dates of the 2010 Yankee Doodle Days. The letter also stated that the Friends were planning on obtaining a blanket insurance coverage for the event but asked the Board to cover the horse and ox draws, gymkhana, and 10th regiment. The Board discussed the information received by the Town's insurance representative concerning coverage of "fair events". The Executive Secretary will look into purchasing insurance for the three attractions. This issue will be revisited during the Board's meeting on December 8th.
4. The Board received an e-mail from Roland Butzke that requested an appointment to hold an IGA kick-off meeting. The Executive Secretary will invite Mr. Butzke to any Tuesday evening within the next four weeks. Tony Walker will also be invited.
5. Mr. Healy signed the flu clinic reimbursement forms submitted by the COA.
6. The Board received a letter from Northern Construction that states the specifications for the rehabilitation of the Bissell Bridge include a monitoring facility with two telephone lines for the fire alarm system on the bridge. The letter included a contact with a monitoring company. The Board unanimously voted not to enter into the contract with the monitoring company. A letter stating the vote will be drafted. The two bills for the telephone lines will be forwarded to Northern Construction for payment.
7. Dana Johnson, Ambulance Director, attended the meeting and recommended the Selectmen accept and award the ambulance bid from Specialty Vehicles, Inc. in the amount of \$168,400. Mr. Johnson reported that additional costs associated with the new ambulance are estimated to be \$1,505, making the total cost of the ambulance \$169,905. The Board unanimously voted to accept and award the bid to Specialty Vehicles, Inc.
8. The Board unanimously voted to approve the sales contract without sending it to be reviewed by Counsel.
9. An e-mail will go out to the Towns involved giving them the total cost and requesting a meeting with the Towns in January or February.
10. The Ambulance Director was thanked for his time and efforts with the purchase of the Ambulance.

11. Melanie Mossman, Carlene Millett, and Assessor Sarah Reynolds attended the meeting to discuss the needs of the Assessors office. After hearing more details of the position, Mrs. Mossman who had earlier stated an interest in becoming an Assessor, discovered that her interest was more in line with the secretary position. Ms Millett attended the meeting with her interest specifically in providing secretarial support for the Assessors. After discussing the secretarial position and the background and skills of both Mrs. Mossman and Ms Millett, the Board unanimously voted to offer the secretarial position to Ms Millett until July 2010 at the rate pf \$14.18 per hour. The position will include 20 posted hours per week in the office with more hours permitted with the approval of the Assessor and liaison. Ms Millett accepted.
12. Mrs. Mossman was thanked for her interest and asked to reconsider the position of Assessor.
13. Mr. Healy reported that Steven Ferguson has completed the Towns EECB energy grant. The Board thanked Mr. Ferguson for a great job.
14. Since there has not been any response to a certified letter, the Board unanimously voted that a copy of the letter requesting all Town property be returned be hand delivered to Bree Stegner via a Constable.
15. Mr. Fantucchio notified the Board that they are invited to a Lions /club meeting on November 18th at the Mohawk Park Restaurant.
16. Mr. Fantucchio will contact New England Waterworks to see if they may be of assistance with the water at the McCloud residence.
17. A copy of the Assessor's Secretary job description, personnel policy, and personnel policy acknowledgement form will be provided to Ms Brisson.
18. Mr. Healy reported that the Board of Health has issued a Cease and Desist order. Mr. Fantucchio recused himself from this discussion of this issue.
19. Business being concluded, the meeting was adjourned at 9:20 P.M.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary