

MINUTES OF THE WEEKLY SELECTMEN'S MEETING
Town of Charlemont

October 27, 2009

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The meeting was convened at 7:00 P.M. by Chairman Jean Brisson. Also attending the meeting were Paul Fantucchio and Winston Healy. It was announced that the meeting was being tape recorded.

1. Warrants were signed.
2. The Board reviewed a letter responding to a resident who wrote his concerns about abandoning Town roads. The Board unanimously voted to approve the letter.
3. The Board unanimously voted to approve a Town Counsel bill.
4. The Board reviewed paperwork concerning reimbursement for the costs of H1N1 flu clinics. The forms needed information and signature from the Chair. Ms Brisson expressed her deep concern with submitting her personal social security number on the forms. After discussion, it was decided that signing the forms will be placed on the agenda at the next meeting.
5. The Board received a request from Board of Health member Robert Lingle to use the emergency telephone system to broadcast scheduled flu clinics. The Board unanimously voted to use the system to broadcast flu clinics. Ms Brisson or Mr. Healy will work with Mr. Lingle.
6. The Board reviewed a letter to all liquor license holders. The letter states the procedure and deadline to submit their renewal forms. The Board unanimously voted to approve the letter. Mr. Fantucchio recused himself from this issue.
7. The Executive Secretary suggested that a memo to clients from Town Counsel concerning electronic communications be distributed to all Boards and Departments. The Board unanimously voted to distribute the memo as suggested.
8. The Board reviewed a report from the Executive Secretary concerning information received during a meeting with the Town's insurance representative.
9. The Executive Secretary reported that the AT&T bill received last week is for two lines attached to the Bissell Bridge to support the lines for the fire alarm system. Northern Construction authorized the line installation and authorized the telephone company to bill the Town. Messages left with Northern Construction have not been returned. Per the Board's vote of last week, the Executive Secretary had the lines disconnected.
10. Mr. Fantucchio reported that HA George, the company awarded the Town's propane bid for FY 2010, is willing to either charge an increased rate of \$.29/gallon over the cellkirk price for both the Highway and Fire Departments or charge the Fire Department \$.32 over the cellkirk price instead of billing the Town once to rent their tanks. Upon the recommendation of Mr. Fantucchio, the Board unanimously voted to accept the \$.32 above the cellkirk price for the Fire Department. Mr. Fantucchio will contact HA George to ask for the agreement in writing.

11. The Board went over their FY 2011 budget request items and unanimously voted to request the following:
- 1) Town Hall Misc. – 0
 - 2) Town Hall Elec. – 2,000
 - 3) Town Hall Heating Oil – 4,750
 - 4) Town Hall Sewer – 600
 - 5) Town Hall Building Maint. – 2,000
 - 6) Town Hall Equip. Maint. – 1,000
 - 7) Town Hall Contracted Svc. – 1,600
 - 8) Town Hall Telephone/Comp. – waiting for more information
 - 9) Street Lights – 6,500
 - 10) Transfer Station Telephone – 700
 - 11) Transfer Station Electric – 700
 - 12) Transfer Station Sanitary – 2,500
 - 13) Transfer Station Hauling – 30,000
 - 14) Transfer Station Ads – 0
 - 15) Transfer Station Trash Bags – 0
 - 16) Rolling of Trash Bags – 600
 - 17) Transfer Station Misc. Maintenance – 600
 - 18) Transfer Station Capital – 1,200
 - 19) Maintenance on Landfill – 3,500
 - 20) The Board unanimously voted to use the MRF funds held in escrow at the Solid Waste District to offset the 2011 District and Household Waste Day assessments.
 - 21) Town Office Postage – 1,050
 - 22) Town Office Supplies – 250
 - 23) Town Office Equip. Maint./Tech Support – 500
 - 24) Electronics Contingency – 1,500
 - 25) Selectmen's Misc. – 1,000
 - 26) Selectmen's Ads – 400
 - 27) Selectmen's Supplies – 500
 - 28) Selectmen's Mileage – 150
 - 29) Selectmen's License/Dues – 650
 - 30) Village Cemetery – 1,000 (the Board will coordinate mowing in March, 2010)
 - 31) Public Safety Facility Consultant – 0
 - 32) Auditor's Services – will be forwarded to the Finance Committee
 - 33) Bonding Town Officers – 750
 - 34) Town Counsel – 15,000
 - 35) Town Reports – 500
12. The Board will revisit the budget once more information has been obtained for some line items.

13. Mr. Healy stated that due to new information he has received concerning GIC and the Hampshire Trust, he recommends that the Town not change its health insurance provider at this time. The Board unanimously voted to stay with the Trust.
14. Mr. Healy stated that at some point within 6 months he would like the Board to consider holding a public meeting with employees and the Finance Committee to discuss raising employee premium percentages. Mr. Healy stated that he will recommend the Board move as soon as possible to reduce the Town's contribution percentage rate (currently 85/15).
15. The Board unanimously voted to place Health Insurance under old business of the agenda.
16. The Board thanked Camille White for her work in gathering insurance information.
17. Mr. Healy reported that the Accountant is having some difficulty with the tax title accounts and that it will possibly be another week before she will be able to submit for Free Cash.
18. Mr. Healy stated that he is concerned with setting of the tax rate in time for the 3rd quarter billing. Information on the recap forms from the Assessors apparently has not yet been provided. A letter to the Board of Assessors stating the Board's concern will be drafted.
19. The Board reviewed a letter submitted by Ms Brisson to the Assessor's Secretary stating expected duties. The Board unanimously voted to sign the letter. Mr. Fantucchio will hand deliver the letter to the secretary on Thursday morning. The letter was also copied to each individual Assessor.
20. The Board received a letter from Librarian Bambi Miller requesting a key be given to the Western Mass Regional Library System's delivery service in order for them to be able to access the library at any time. The Board unanimously voted not to provide the delivery service with a key. The Executive Secretary will send an e-mail to the Library notify her of the Selectmen's decision.
21. Mr. Fantucchio stated that he is concerned with the offers that Berkshire East has given the Town during their wind turbine Special Permit hearings. Mr. Fantucchio will contact Town Counsel with his questions and concerns.
22. Business being concluded, the meeting was adjourned at 9:05 P.M.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.

