

MINUTES OF THE WEEKLY SELECTMEN'S MEETING
Town of Charlemont

October 6, 2009

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The meeting was called to order at 7:00 P.M. by Chairman Jean Brisson. Also attending the meeting were Paul Fantucchio and Winston Healy. It was announced that the meeting was being tape recorded.

1. The Board unanimously voted to appoint Jean Brisson to the Town Property Use Handbook Committee. Ms Brisson recused herself from the vote.
2. The Board unanimously voted to appoint Kathy Reynolds, Executive Secretary as Charlemont liaison to the Ethics Commission. Ms Reynolds volunteered to keep a file of all certificates of training which the Board unanimously voted to allow.
3. Camille White sent a request asking the Board for their permission to seek flu vaccine reimbursement through Medicare. The Board unanimously voted to fully authorize Mrs. White to apply for the reimbursement for the Town.
4. The Board unanimously voted to send the FRCOG Clean Sweep information to the webmaster to post onto the Town website.
5. The Board acknowledges an invitation to a Greening Your Community workshop.
6. The Board acknowledged an invitation to a MA Energy Summit workshop.
7. The Board reviewed a note from the Town Hall custodian that he had found the Town Hall unlocked when he came to clean on Sunday, October 4th. The Board unanimously voted to add the note to the Town Hall security file. The Board voted, 2 yeas, 1 nay, to research placing a security camera at the back door of the Town Hall. Mr. Fantucchio will conduct the research.
8. Norma Lynch, Finance Committee, Dana Johnson, Ambulance Director, Susan Annear, Ambulance Billing Clerk, Theodore Willard Finance Committee and Joyce Muka, Accountant attended the meeting to discuss the Town audit finding that pertains to ambulance billing. The audit finding was read. Current procedures used by BHA as the third party billing were discussed. It was stated that the auditors would like to see the ambulance liabilities and payments on the books. Ms Annear was requested to obtain figures from 2004 to 2008 on the gross amount that has been billed, the gross amount that has been collected. Once the financial figures have been received, the Board will then make a decision to continue with the current billing procedures or to bring the ambulance liabilities into the Town books.
9. Mr. Johnson reported that the Ambulance Affiliation Agreement submitted a short time ago has not yet been approved: he provided the Selectmen with an Ambulance Affiliation Agreement that is currently being used.
10. Mr. Johnson submitted documents for bidding on a new ambulance. The Board unanimously voted that the Executive Secretary will advertise for the ambulance at the earliest convenience of the Executive Secretary.
11. Earl Bowen, Robert Lingle, and Erwin Reynolds, Sr., members of the Board of Health attended the meeting to request permission to over draw their expense

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- account, if necessary, to purchase a refrigerator to hold the H1N1 vaccine. Mr. Lingle stated that he had just received information that the FRCOG has obtained free refrigerators for their member Towns and purchase of one may not be necessary.
12. The Board unanimously voted to permit the Board of Health to overspend their expense account for purchase of a refrigerator if necessary.
 13. The Board of Health also came to the meeting to request permission to use Town Counsel concerning a permitting issue. They were advised by the Selectmen to vote, as a Board, the steps they would be taking and then ask for use of Counsel if such becomes necessary.
 14. The Board received several options from the Highway Superintendent concerning the stop sign at the intersection of South River Road and Thunder Lane. After consideration the Board unanimously voted to do nothing further with the sign.
 15. The board received several options from the Highway Superintendent concerning placing a stop sign on South River Road at the junction of the long bridge. After consideration, the Board unanimously voted not to place the sign in a new position.
 16. The Board unanimously voted to place under action of the agenda for the October 27th meeting the issue of joining the GIC. Mr. Healy will consult with Robert Dean, Selectman in the Town of Buckland, concerning GIC.
 17. Ambulance fee collection will be placed under old business of the agenda.
 18. The Board received a revised Energy Audit contract. The Board requested a copy to be sent to them electronically.
 19. The Board unanimously voted that the Chair, Jean Brisson, will sign a letter and list of discussion items for the Board and hand deliver it to the Assessors at their next meeting.
 20. The Board discussed the All Board Meeting that was held on October 6th. Mr. Healy will write a personnel apology to the Assessors for adjourning the meeting before their suggested agenda item was discussed.
 21. The Board voted, Mr. Fantucchio – yes, Mr. Healy – yes, to cancel their scheduled meeting on October 13th unless something important arises.
 22. Business being concluded, the meeting was adjourned at 9:20 P.M.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.

