

MINUTES OF THE WEEKLY SELECTMEN'S MEETING
Town of Charlemont

September 29, 2009

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The meeting was convened at 7:00 P.M. by Chairman Jean Brisson. Also attending the meeting was Paul Fantucchio.

1. Bob Dean, FRCOG Director of Regional Services, came to the meeting to discuss how the FRCOG may be of any assistance with issues or needs of Charlemont. Funding for the Town Hall roof and brickwork and for an addition to, or possibly a new Fire Station were issues which were discussed. Also discussed were records storage, shared services, the Energy Performance Contract and GIC health insurance. The Board was reminded of a shared equipment/services meeting on October 14th at the Buckland Town Hall from 1:00 P.M. to 3:00 P.M. The Board unanimously voted to send Mr. Healy and Highway Superintendent Gordon Hathaway. The Board thanked Mr. Dean for attending the meeting
2. Carole Hall and Ken Hall, members of the Friends of the Charlemont Fairgrounds, attended the meeting to discuss the 2010 Yankee Doodle Days event. It was agreed that past years have been difficult for both the Town and the YDD Coordinator due to unclear Town policies and procedures. The Halls were informed of a Committee being formed to draft a Town Property Use Handbook that will cover all uses of Town Property. Mr. and Mrs. Hall requested that the Town look into a rider on the Town insurance to cover all YDD activities, with the FOF paying for any additional cost to the Town.
3. Sarah Reynolds, Assessor, attended the meeting to discuss the Town Line discrepancy between Hawley and Charlemont. Ms Reynolds stated that the Town of Hawley has voted a Town Line and it is now up to Charlemont to vote the same. Back up materials were copied and the Board informed Ms Reynolds that the Town Line warrant article is going to be placed on the next Town meeting.
4. Ms Reynolds was also informed that although the Assessors submitted three items for the All Board Meeting agenda, the Selectmen needed to consider time constraints and fair distribution of the agenda among other Boards.
5. The Selectmen reviewed a letter from the Board of Assessors, signed by the Chair. The letter asks for a letter listing the items that were discussed by Chairman Jean Brisson at the September 22nd Assessors meeting. The letter also stated that the Assessors' Secretary found the interior door to the Assessors office unlocked and ajar when she came to the office on September 23rd. A response will be drafted by Ms Brisson.
6. Ms Reynolds stated that she apologizes to the Executive Secretary and the Selectmen for a letter sent from the Assessors office concerning possible security issues. Ms Reynolds stated that the letter was written, signed, and sent without her knowledge. Improving communications between the Assessors and Selectmen was discussed.
7. The warrants were signed.
8. The minutes were approved and signed.
9. The Board unanimously approved for payment a bill from Town Counsel.

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10. The Board unanimously voted to appoint David Cunningham, Earl Bowen, and Kathy Reynolds to the Town Property Use Handbook Committee.
11. The Board unanimously voted to host a Three Town Landfill meeting on Tuesday, October 6th at 6:30 P.M. in the Town Hall. The Executive Secretary will contact the Towns of Heath and Hawley with the meeting offer and to ask if the other Towns would care to hold a meeting after water test results are received.
12. The All Board Meeting agenda was reviewed. Two discussion items submitted by the Selectmen were removed due to time constraints. It was decided that Mr. Fantucchio will chair the meeting.
13. The Board reviewed a draft letter depicting the Board's disappointment with a resident's behavior concerning his dog. The Board unanimously voted not to finalize nor send this letter.
14. The Board discussed the fee schedule to apply for a Used Car Dealers permit. It was unanimously voted to charge the applicant for the cost of sending hearing notices to abutters.
15. The Executive Secretary reported that the RFP for an ISA at the Burn Dump has been sent and site visits to the area are being scheduled. The Executive Secretary was requested to write a letter to the Highway Department requesting that they review the area for any visual materials not in line with a Burn Dump. Mr. Fantucchio will sign and deliver the letter.
16. Answers to several GIC questions will be deferred until the next meeting.
17. A Clean Energy Choice reminder will be forwarded to David Cunningham.
18. An invitation from the FRCOG to a sharing Highway Equipment and Services meeting will be sent to the Highway Super and Mr. Healy, along with a suggestion that they attend.
19. The Board reviewed the new Ethics laws especially as they pertain to assigning a liaison and to testing requirements. The Executive Secretary was requested to contact the Ethics Commission to see if a Selectman could be appointed liaison.
20. The Board decided not to apply for a High Performance Building Grant at this time.
21. The Executive Secretary will research cleaning the bell tower.
22. Business being concluded, the meeting was adjourned at 9:37 P.M.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.