

MINUTES OF THE WEEKLY SELECTMEN'S MEETING
Town of Charlemont

September 22, 2009

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The meeting was convened at 7:00 P.M. by Chairman Jean Brisson. Also attending the meeting were Paul Fantucchio and Winston Healy. It was announced that the meeting was being tape recorded.

1. The minutes were approved and signed.
2. Ms Brisson and Mr. Healy signed a one day outside alcohol permit for the Annual Fall run to benefit the Shriners. The permit was issued to Mohawk Park Corp.
3. The Board unanimously voted to approve a letter to Dean Builders thanking them for volunteering to hang the Youth Recognition bulletin board in the Town Hall. The letter was signed.
4. The Board unanimously voted to approve and sign a letter to the Board of Health and the Park and Recreation Commissioners asking them to choose a representative from their Board to serve on the Town Property Use Handbook Committee.
5. The Board unanimously voted to request the Executive Secretary to schedule an appointment for the Town Hall furnace to be cleaned.
6. The Board unanimously approved and signed a memo that will be forwarded to various departments. The memo introduces Mrs. White who will be conducting an inventory for the Town. The memo also requests the departments give Mrs. White their full cooperation during the inventory.
7. After reviewing an e-mail from the Town of Leyden inviting the Town's emergency services to participate in their 200th anniversary parade, the Board unanimously voted to allow the emergency departments to attend. The Executive Secretary will inform the departments of the Selectmen's vote.
8. The Board reviewed a note from the Historical Society that states the open museum hours and contact information. The note also requested a key to the back door of the Town Hall be issued to the Society. The Board unanimously voted to issue a key and approved a response letter, which was signed.
9. Ms Brisson will inform the Board of Assessors that new surge protectors will be installed in several departments in the Town Hall, including the Assessors Office, on Thursday morning.
10. The MOU from the FCSWMD for inspecting the transfer station was unanimously approved and signed.
11. The custodian reported that the bell tower has pigeon droppings and will need to be cleaned in order to open the door. The Executive Secretary will research cleaning and installing wire around the tower to deter the birds.
12. The Chair signed the 2009 Community Block Grant contracts.
13. The Board unanimously voted to approve the draft RFP for the Burn Dump ISA. The RFP will be sent to five local engineers.

14. The Board discussed how to provide Sandy McCloud with water during the well project that will take place on Tuesday, September 29th. The Highway Department will be asked to borrow a tub from Charles Bellows and use a Town pickup to deliver water for the animals. Mr. Fantucchio will purchase water from Avery's General Store to provide Ms McCloud with water. Mr. Fantucchio will contact the contractor to see how long the Town will need to provide Ms McCloud with water.
15. Camille White, COA Chair, and Linda Comstock attended the meeting to ask the Board to appoint Ms Comstock to the COA. After a short discussion with Ms Comstock, the Board unanimously appointed Linda Comstock to be a member to the Council on Aging.
16. Ms Charity Day, from the Franklin County Housing & Redevelopment Authority, came to the meeting to distribute information about their housing rehabilitation program and to answer questions. Ms Day explained that the FY 2009 Housing Rehabilitation grant is available for low to moderate income property owners and that the Authority is currently accepting applications for assistance. As of the meeting, there is not a waiting list for grant monies. The Board thanked Ms Day for giving the Town information concerning the grant and answering their questions.
17. Ms Brisson reported that all elected Town positions are required to pass the ICS and NIMS tests. The Board reviewed notices ICS and NIMS workshops. Ms Brisson stated that she will attend a workshop on September 27th.
18. Mr. Healy presented to the Board two spreadsheets depicting the Town's current health insurance plan costs and GIC health insurance plan costs. The sheets also showed costs related to contribution changes. Mr. Healy stated that in order to be considered by the state for GIC insurance, a letter of intent from the Town will need to be submitted by December 1st. Mr. Healy also stated that he feels the Board needs to answer two questions: does the Town want to continue with the current health insurance plan or change to GIC and does the Town want to change contribution percentages. The Executive Secretary will create a table comparing the benefits of the current plan and the benefits of several similar GIC plans.
19. The Board reviewed materials offering GASB 45 valuation services. Mr. Healy stated that he believes the FRCOG has a program for GASB 45 compliance which will be available to the Town. The information received will be forwarded to the Accountant to determine a course of action.
20. After reviewing an e-mail from BigBelly Solar that suggested the Town use the MTC grant money to purchase their solar transfer station unit, the Board unanimously voted not to participate at this time.
21. The Board unanimously voted not participate in an energy efficiency and conservation block grant survey due to the impending deadline.
22. The Board unanimously voted not to participate in the FY 2009 EDIP report and to take the subject off old business of the agenda.

23. The Board unanimously voted to change the subject "Town Hall Roof" to also include "Brickwork".
24. The Board unanimously voted to hire Steve Ferguson to look into any grants for repair/replacement and brickwork for a municipal historic building.
25. The Board unanimously voted to remove "Energy Committee" from old business of the agenda and replace it with "Performance Contract".
26. The subject "Fire Station Report" will be added to old business of the agenda.
27. The Board unanimously voted to change subject "monitoring budget, benefits, sick leave policy, and investment policy" on old business of the agenda to "Benefits, sick leave policy, sick leave bank, disability and life insurance".
28. The Board unanimously voted to send a bill to Earl Bowen for reimbursement attorney costs incurred by the Town for the Todd Mountain agreement.
29. Business being concluded, the meeting was adjourned at 9:00 P.M.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.