

MINUTES OF THE WEEKLY SELECTMEN'S MEETING
Town of Charlemont

July 26, 2010

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The meeting was convened at 7:00 P.M. by Chairman Jean Brisson. Also attending the meeting were Paul Fantucchio and Winston Healy.

1. The warrants were signed.
2. The minutes were approved (Ms Brisson – yes, Mr. Fantucchio – yes, Mr. Healy – yes) and signed.
3. Mr. Fantucchio recused himself from the one day beer and wine permit for the Charlemont Inn during the Reggae Fest. The Board, Ms Brisson – yes, Mr. Healy – yes, voted to approve and sign the permit pending submittal of the proper insurance.
4. The Board received a check from Crab Apple Whitewater in the amount of \$2,500 to be used for river police patrols. The Board unanimously voted to accept the gift and to deposit it into the Deerfield River Police Patrol Gift account. The Executive Secretary will draft a thank you letter to both Crab Apple Whitewater and Zoar Outdoor Adventures for their gifts.
5. The Board reviewed an invoice from the FCSA (Franklin County Selectmen's Association) for FY 2011 dues in the amount of \$40.00. The Board unanimously voted (Ms Brisson – yes, Mr. Fantucchio – yes, Mr. Healy – yes) to pay the dues.
6. The Board reviewed a letter responding to a complaint from Leland Sherman regarding reimbursement for repairs to his vehicle after hitting a pothole on Avery Brook Road. The Board unanimously voted (Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes) to approve the letter, signed by Mr. Healy, Highway Liaison. The complaint will be forwarded to the Town's insurance company.
7. The Board reviewed a letter responding to a complaint from Michael Walsh regarding his inability to obtain an FID card. The Board unanimously voted (Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes) to approve the letter, signed by Mr. Healy, Police Liaison.
8. The Board reviewed a letter responding to an e-mail from Anthony Ostroski regarding placing a road sign at the beginning of East Oxbow Road. The Board unanimously voted (Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes) to approve the letter, signed by Mr. Healy, Highway Liaison.
9. The Board reviewed invoices for ambulance reimbursement to the Towns of Heath, Hawley, Rowe, and to the Ambulance Association. The Board voted (Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes) to approve and sign the letters to Heath, Hawley, and Rowe. The invoice to the Ambulance Association will be re-calculated. Ms Brisson will sign the Association invoice.
10. The Board unanimously voted (Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes) to grant vacation time from August 9th to August 20th as requested by the Executive Secretary.

11. Mr. Healy and Ms Brisson voted to give Ms Brisson authority to make necessary decisions for the Reggae Fest that will be held on August 7th, as Mr. Healy will be away during the event. Mr. Fantucchio recused himself.
12. The Board received a request from the FRCOG to participate in the Project Partner for Sustainable Regional Planning in Franklin County. Mr. Healy stated that he is willing to participate. As Mr. Healy does not have time to respond to the letter, he will contact Megan Rhoades of the FRCOG to verbally notify her of his participation. A copy of the letter will be forwarded to Gisela Walker, Planning Board Chair. Mr. Healy was given permission to formally accept the invitation on behalf of the Selectmen, if necessary.
13. The Board met with Ronald Butzke of Siemens Technologies and Beth Greenblatt, EECBG Facilitator to discuss the status of the energy audit and grant. Tony Walker, Steve Ferguson and Michael Kane also attended the meeting.
14. Ms Greenblatt stated the EECBG Grant contingencies have not been approved as of the meeting. She will be making a case on behalf of the Town for a longer pay back.
15. Mr. Butzke submitted an updated audit finding and scope report. The envelope projects for the Town Hall included a change from a curtain wall in the front foyer to curtain walls on the stairway landings. The envelope also includes sealing the outside doors and bulkhead, cellar windows and replacement windows (52) with sealed casements in the entire building.
16. Mr. Butzke reported that the curved windows on the second floor of the Town Hall will be replaced with squared corner windows. This project has been approved by Mass Historic.
17. Mr. Butzke suggested the Board remove the Town Hall heat zoning project to create a positive cash flow and allow eligibility for enhanced lighting rebates.
18. The Board voted to remove the heat zoning project. The vote went as follows: Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes.
19. Due to the critical time frame to submit the lighting rebates, the Board unanimously voted to authorize the rebate applications to be signed by the Executive Secretary when they are received from Siemens. The vote went as follows: Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes.
20. Several options to pay the initial project costs were discussed. Bonds, USDA loan, directly out of stabilization or free cash. Ms Greenblatt stated that the Town will be required to fund \$190,000 until the Grant money comes in, then approximately \$135,000 for a longer term.
21. Ms Greenblatt also stated the UniBank has a financial advisor for consulting purposes at no cost to the Town.
22. It was decided that the Selectmen will call a meeting with the Finance Committee when more concrete figures are known.
23. The Board reviewed an application for employment to the Highway Departments summer, seasonal, part time position. The Board voted to approve the

- application, the vote went as follows: Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes.
24. The Board received a Highway Summer Maintenance Schedule from the Highway Department. The Board voted to place the schedule on to the Town website. The vote went as follows: Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes.
 25. The Board received a written recommendation from the Board of Assessors regarding the Towns' (Charlemont and Hawley) choice as to what is the best representation of the angle point for the new town boundary line. The recommendation is to use the cairn of stones as the angle point. The Board voted to support the Assessor recommendation, the vote went as follows: Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes.
 26. The Board voted, Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes, to approve and sign FY 2011 contracts with the FRCOG for building, wiring, plumbing serves, accounting services, fundware accounting software services, and health agent services. Ms Brisson will deliver the health agent contract to the BOH for signature, encouraging the BOH to use the services provided in the contract, including housing inspections and final septic inspections.
 27. The Board received a request to add a link to the FCHCC on the COA page of the Town website. The Board voted to add the link. The vote went as follows: Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes.
 28. The Board received a contract with the Hampshire Council of Governments through Hampshire Power for the real time program to supply to the Town buildings electricity for a lower cost. The contract is for one year. Ms Brisson signed the contract.
 29. Mr. Healy reported that he has contacted the Planning Board Chair, Gisela Walker, to report Counsel's opinion concerning subdivisions and upgrading of non-town roads leading to building lots.
 30. The Board received two formal complaints regarding a conversation between Jean Brisson and Patricia Harker in the Town Hall parking lot the evening of July 13th. Ms Brisson recused herself from this item of business. Mr. Healy presented a draft letter responding to the complaints. Mr. Fantucchio and Mr. Healy voted to sign the letter.
 31. The Board voted, Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes, to meeting on September 20th instead of the 21st, with the regular weekly meetings to begin immediately after.
 32. It was reported that the Police Departments 11 year old main computer needs to be replaced, immediately. The Board voted, Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes, to approve the purchase of a new CPU to be expensed out of Police Department funds.
 33. Ms Brisson reported that although the BOS agreed to allow the FOF to use the transfer station for trash after YDD, free of charge, it was also agreed that

- entrance into the transfer station would need to be coordinated with the attendant. Unfortunately, the attendant reports that the FOF did not show for a scheduled meeting time on Sunday. Sunday evening, the attendant did receive a call at his home at 9:30 P.M. from the FOF who wanted to use the transfer station. The attendant was not able to unlock the gate at that time. The attendant found on Monday that someone had let themselves into the station, unauthorized and unattended, and filled the hopper with YDD trash. A letter will be drafted to the FOF.
34. Ms Brisson reported that the FRCOG Health Department has loaned 2 laptops to the Charlemont BOH. They obviously are not Town property and therefore do not need to be listed on the audit nor will they be insured.
 35. Ms Brisson reported that the Town Clerk has been working extra hours to assist with transferring the records and set up of the Clerk's office. Although the additional hours have not been authorized, Ms Brisson feels that the Clerk should be compensated in some manner. Ms Brisson will consult with the Clerk and bring a recommendation to the Board.
 36. The Board reviewed a letter to Mass Highway Director Peter Niles, copied to Maureen Mulaney that states the Town has created a Traffic Calming Committee and the Committee's recommendations will be submitted by mid fall of 2010. The Board voted, Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes, to approve and sign the letter.
 37. The Board voted to enter into Executive Session at 9:50 P.M., citing the open meeting law exception #3, to discuss strategy pertaining to litigation, with the meeting adjournment immediately after the Executive Session. The roll call vote went as follows: Ms Brisson – yes, Mr. Healy – yes, Mr. Fantucchio – yes.
 38. The Executive Session and regular meeting was adjourned at 10:05 P.M.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary