

MINUTES OF THE SELECTMEN'S EMERGENCY MEETING
Town of Charlemont

July 19, 2010

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The meeting was convened at 1:05 P.M. by Chairman Jean Brisson. Winston Healy also attended the meeting.

1. Sandra Cronin, Coordinator for the YDD event, attended the meeting to re-submit a revised certificate of insurance for the demolition derby. Ms Cronin also submitted copies of food vendor insurance certificates along with a list of vendors for the event.
2. Ms Cronin informed the Board that the vendors covered under the Friends insurance take out their own insurance, at lower limits. If there is a claim, the vendors insurance will cover the claim, up to their stated limits. If the vendors insurance does not cover the entire claim, the Friends of the Fairgrounds insurance would then be liable for the claim. The Executive Secretary was requested to call the insurance company to ensure the chain of events regarding claims is indeed in place.
3. Ms Cronin stated that the only food vendor that will be supplying their own insurance is the Charlemont Inn.
4. The vendor supplying the children's rides (inflatable) have not submitted a certificate of insurance. Ms Cronin agreed to forward that certificate to the Selectmen once it has been received.
5. Charlotte Dewey came to the meeting to request a one day beer and wine permit for the Reggae Fest that is scheduled for August 7th at the Fairgrounds. Ms Brisson stated that the Parks and Recreation Commission have approved the request.
6. Mr. Healy stated that it has been recommended by the Police that alcohol at the Fairgrounds be kept in a restricted area, possibly inside the track area. Ms Dewey agreed.
7. The Board unanimously voted to approve the request from the Charlemont Inn for a one day beer and wine permit during the Reggae Fest on August 7 at the Fairgrounds from the hours of 4:00 P.M. to 8:00 P.M., with the alcohol to be restricted to the area inside the track, contingent upon the Town receiving the proper insurance certificate with the 1 and 3 million limits. It is understood that Ms Dewey will not be able to control the restricted area, but will post numerous signs stating the designated area.
8. The Board next discussed with Ms Dewey the status of the Charlemont Inn RE taxes. Tax Collector Lynn Hathaway explained that the Town bylaw regarding permits and taxes uses the calendar year and that the Inn is currently within the parameters of the bylaw.
9. The Board suggested that Ms Dewey come to the Selectmen in the beginning of December if she is not able to catch up with the RE taxes for the Inn.

10. The Board discussed the verbal cease and desist ordered by Mr. Healy to the Friends of the Fairgrounds regarding replacement posts being installed on the Fairgrounds. Ms Brisson submitted a copy of the DEP Guidance for Beneficial Use Determination Regulations, 310 CMR 19.060.
11. It was agreed that due to a conflict of interest with 2 members acting upon this issue the Board of Selectmen must step in.
12. The Board discussed the following options of the cease and desist:
 - Allow the posts to continue to stand as they are until after YDD
 - Authorize the removal and replacement of the posts
 - Allow the Friends to finish cutting the posts that are already in place
13. The Board unanimously voted that a written cease and desist will be sent to the Friends that states no further work is to be done regarding the questionable fence materials until a proper disposition can be made. Mr. Healy will draft and sign the letter on behalf of the Board of Selectmen. A copy of the letter will be forward to the Parks and Recreation Commission.
14. The Board discussed writing a Town Wide policy regarding the process for approval of any Town projects and any and all gifts to the Town.
15. Business being concluded, the meeting was adjourned at 2:20 P.M.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary