

**MINUTES OF THE WEEKLY SELECTMEN'S MEETING**  
**Town of Charlemont**

July 13, 2010

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The meeting was convened at 6:39 P.M. by Chairman Jean Brisson. Also attending the meeting were Paul Fantucchio and Winston Healy.

1. On a motion made by Ms Brisson, seconded by Mr. Fantucchio and unanimously voted, Mr. Healy will Chair the Selectmen's meeting and the dog hearing.
2. The warrants were signed.
3. The dog hearing minutes for June 29, 2010 were signed.
4. The Board reviewed an invoice for the FY 2011 MMA dues in the amount of \$449.00. The Board unanimously voted to pay the dues.
5. Mr. Healy reported that Zoar Outdoor has submitted to the Board a check in the amount of \$2,500 to assist with Police River Patrols.
6. The Board unanimously voted to create a River Patrol gift account and to accept the monetary gift from Zoar Outdoor, with thanks.
7. The Board was informed that the appointment for this meeting with Roland Butze and Elise Averts to discuss the energy audit and the EECEBG has been cancelled. The Board unanimously voted to re-schedule the meeting on July 27<sup>th</sup> providing Mr. Butzke and Ms Avers are available.
8. The Board received an e-mail from resident Anthony Ostroski, Hawk Hill Road, requesting a street sign be placed at the intersection of East Oxbow Road and Route 2. The Board unanimously voted to turn the issue over to Mr. Healy, Highway Liaison, who will work with the Highway Super on the request.
9. Evie Locke, organizer for the Deerfield Riverfest, attended the meeting to discuss police coverage during the July 31<sup>st</sup> event (to be held on the Fairgrounds). Mr. Healy suggested that Ms Locke speak with Officer in Charge Bellows to determine the expectations in regards to police coverage for the event.
10. Ms Locke also questioned the Board on what they meant by "of a designated area" in regards to their beer permit. The Board informed Ms Locke that concerns for people entering their vehicles with alcohol have been raised and suggested the designated area be confined to inside the track. Ms Locke agreed.
11. The Board unanimously voted (Mr. Fantucchio recused) to sign the one day beer permit, with the designated area stated above to be added after signature.
12. The Board received an e-mailed request from Planning Board member Gisela Walker. The request is for permission to contact Town Counsel for clarification of the responsibility regarding subdivisions and access roads. The Board unanimously voted that Mr. Healy will contact Counsel with Ms Walker's questions, asking for a general response. Mr. Healy will also inform Counsel that if the clarification will require more involved research, the Town be notified before the research is conducted.
13. The Board received a letter from a motorist who claims his vehicle needed repair after hitting a pothole on Avery Brook Road. The motorist is requesting

- reimbursement for the repairs. The Board unanimously voted that Mr. Healy will bring the claim to the Highway Super and then to the Towns insurance agent.
14. Ras John submitted to the Board his insurance certificate for the Reggae Fest. The certificate was not approved as it did not have the required limits. Ras John will revise the certificate and re-submit.
  15. Ras John informed the Board that his insurance will be covering 6 vendors and most likely an additional 7 vendors will need to carry their own insurance. Ras John will e-mail a list of all vendors with a separate list of the vendors that Ras John is covering.
  16. Ras John showed the Board a form that he has adapted from the Friends of the Fairgrounds that states the required insurance for the YDD event. Ras John was informed that the amount stated on the FOF form is not correct.
  17. Camille White, Theodore Willard, and Amy Wales, Finance Committee members, attended the meeting to vote on end of the year transfers. The Board and the Committee reviewed a list of accounts with a deficit and recommended transfers that were submitted by the Accountant. The Board and the Committee unanimously voted to transfer the amounts to and from each account as recommended by the Accountant. The transfers voted are as follows:
    - 93.05 from the Collector Expense to the Treasurer Expense
    - 3918.69 from the Property & Casulty Ins to the Town Counsel
    - 364.47 from the Fire Expense to the Fire Salary Other
    - 290.60 from the Emergency Mgmt Expense to the Animal Control Exp
    - 400.00 from the Tree Warden Expense to the Tree Removal Expense
    - 2466.00 from the Franklin Tech Operating to the Tech Sch. Trans.
    - 4113.68 from the Winter Expense to the Winter Salaries
    - 4036.27 from the Transfer Station to the 3-Town Landfill Maint
    - 550.00 from the Historical Commission to the Memorial Park
    - 160.46 from Memorial Day to the Memorial Park
    - 700.00 from the Transfer Station to the Memorial Park
    - 5000.00 from Health & Life Ins to Medi & Soc Security
    - 633.69 from Unemployment Ins. to Medi & Soc Security
  18. The Board received a certificate of insurance for the YDD Fireworks and Demolition Derby. It was noted that the Demolition Derby certificate did not have the required coverage amounts nor did it have the Town of Charlemont as the additionally insured. The Board unanimously voted that Ms Brisson will contact FOF and send the certificate back for correction.
  19. The Board received a complaint regarding not being able to process his FID application. Mr. Healy reported that Officer in Charge Bellows has contacted the complainant to inform him of the proper procedure in regards to submitting an FID application. The Board unanimously voted to take not action in regards to the complaint.

20. The Board received FY 2011 contracts and agreements from the FRCOG for Professional Services, Accounting Services, Building, Plumbing Gas, and Wiring Inspection Services, and Regional Health Inspection Services. The Board unanimously voted to defer the contracts and agreements to the meeting on July 27<sup>th</sup>.
21. The Board announced that the Department of Agriculture is considering purchase, rent, sell, or significantly change a parcel, assessor map 4, lots 83,62,82,80, along Route 2, for inclusion in the APR Program as an Agricultural Preservation Restriction. As Mr. Healy is an owner of this parcel, he recused himself from the announcement.
22. The Board received an e-mail from the Town Accountant explaining that the Town has overspent its Free Cash. The Accountant recommended that the Selectmen vote to amend Article #13 of the ATM warrant to transfer from Surplus Revenue (free cash) to Stabilization from \$50,000 to \$48,290. The Board unanimously voted to amend the article as recommended by the Accountant.
23. The Board received a revised contract with Dave Wickles for FY 2011 transfer station hauling services. The Board also received an analysis /comparison of services from the FCSWMD that shows the yearly cost of services offered by Wickles and services offered by Complete Disposal. The Board discussed the comparison and how Wickles uses the transfer station. The Board unanimously voted to contract with Complete Disposal for the FY 2011 transfer station hauling services.
24. The Board received a Transfer station proposal from the Town of Shelburne. The proposal lists the following:
  - Inter-municipal agreement for management and operations
  - Combined hours of operation
  - Retaining each Towns own attendant
  - Revenue staying in each individual Town
  - Using one series of containers at a time.
  - Reviewing hauling efficiencies for cost savings
  - Operational expenditures (electricity, etc. Shared jointly or proportionatelyThe Board unanimously voted that Ms Brisson, liaison to the transfer station, will speak with the Shelburne Selectmen to relay that Charlemont will be conducting more research before considering their proposal.
25. The Board unanimously voted to place Transfer Station Proposal on Old Business of the agenda.
26. The Board reviewed changes to the hours for Sunday liquor sales that were sent by the ABCC. The Board unanimously voted to defer this until their next meeting.
27. The Board received an e-mailed request from the Charlemont Inn for a permit to sell beer and wine during the Reggae Fest. Mr. Fantucchio recused himself. Ms

- Brisson informed the Board that the Inn has not yet received permission from the Park and Recreation Commission. The Board unanimously voted to request the Executive Secretary contact Charlotte Dewey and explain that until the Inn receives written approval from the Parks and Rec Commission, the Selectmen are unable to consider the requested permit. Ms Dewey will also be informed that a description of the permitted area must be included with the request.
28. The Executive Secretary was requested to forward to the Board a list of vacant positions. Vacant positions will also be placed on the July 27<sup>th</sup> agenda.
  29. The Board discussed various Secretary to the Board duty requests. Ms Brisson will contact each Board assigned to the Secretary to receive a list of their needs and report back to the Board by August 10<sup>th</sup>.
  30. The Executive Secretary was requested to re-calculate each Towns share for the cost of the ambulance and once reviewed by the Board, send out bills to the Towns of Heath, Hawley, Rowe, and the Ambulance Association.
  31. A copy of the Town by-laws will be forwarded to the Police Officer in Charge.
  32. Mr. Healy will work with the Police Officer in Charge regarding parking citations and a parking clerk.
  33. Ms Brisson awarded a Dog Officer badge to Erwin Reynolds, Jr..
  34. The Board unanimously voted to send Cathy Buntin a letter thanking her for her work with the high water warning signs and the DRIC Committee.
  35. Business being concluded, the meeting was adjourned at 10:20 P.M.

Respectfully submitted

Approved by:  
Charlemont Board of Selectmen

Kathy A. Reynolds  
Executive Secretary