

MINUTES OF THE WEEKLY SELECTMEN'S MEETING
Town of Charlemont

June 30, 2009

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The meeting was convened by Chairman Jean Brisson. Also attending the meeting was Paul Fantucchio.

1. The Board signed a payroll warrant.
2. Two bills from Dean Structures for work at the Town Hall were reviewed. The Board unanimously voted to approve the bills for payment.
3. The Board unanimously voted to appoint the following:
 - a. Animal Control Officer – Erwin Reynolds, Jr.
 - b. Zoning Board of Appeals – 3 yr term – Eric Dean
 - c. Historical Commission – 2 yr term – Bambi Miller
 - d. Historical Commission – 3 yr term – Phillip May
4. The Board unanimously voted to appoint the Executive Secretary Kathy Reynolds as the Town's point of contact for Federal Grants.
5. The Board received a temporary liquor license request from Zoar Outdoor for the Riverfest. The Riverfest will be held at the Charlemont Fairgrounds this year. The Board was informed that the Parks and Recreation Commission had not voted to allow liquor on the Fairgrounds for this event. Mr. Fantucchio recused himself from this issue. As the meeting did not have a quorum to vote, the request will be reconsidered at the July 14th meeting.
6. The Board reviewed packets for the Highway Superintendent, Executive Secretary, Working Highway Foreman, Highway Laborer, Assessors Secretary, Tax Collector and Treasurer. Each packet contained the new Personnel Policy, a job description, and an employee acknowledgement form. Each packet will be distributed by the Board to each employee by July 4th. Each employee will be asked to sign the form acknowledging they had received the packet.
7. The Board will discuss accrued sick time benefits at their meeting on July 14th.
8. Paul Kendrick, Transfer Station Attendant, introduced to the Board Mary Lou Scott. Mr. Kendrick requested Ms Scott to be appointed, on a temporary basis, a substitute for the Transfer Station. The Board unanimously voted to appoint Mary Lou Scott substitute Transfer Station Attendant, on a temporary basis, at the same rate of pay as Mr. Kendrick receives.
9. The Executive Secretary was requested to contact Eric Dean, Simon Dean, and Edward Root to schedule a meeting to discuss repairs to the Town Hall roof on Tuesday, July 28 at 7:30 P.M.
10. The Board received accrued vacation time for the Highway Department. After discussion, the Board unanimously voted to accept the accrued vacation time as submitted. Future accrual of vacation time will be discussed at the meeting on July 14th.

11. Highway Superintendent Gordon Hathaway reminded the Board that Highway equipment rental, with and without an operator, needs to go out for bid. The Executive Secretary will advertise for bids to be opened on July 14th at 8:15 p.m.
12. The Board will review responses to the audit at their July 14th meeting.
13. The Board reviewed a copied letter from the Town of Rowe to the Ambulance Association. The letter states that the Town of Rowe would like an agreement between the Towns of Heath, Hawley, Rowe and Charlemont concerning each Town's responsibility for the ambulance. This subject will be placed under old business of the agenda.
14. The Board received a request for an audience from Hampshire Power Electricity Program. Mr. Fantucchio will follow up on the program.
15. The Board reviewed a request from the FRCOG concerning the Franklin County Public School Project. The FRCOG would like to know who is interested in continued research of the Project. This request will be placed under action of the July 14th agenda.
16. A letter from the Franklin Regional Retirement System request support for new legislation was given to the Treasurer for research and an opinion.
17. The MIIA testing program will be forwarded to Mr. Healy for research.
18. Mr. Fantucchio had nothing to report concerning Town Counsel seminars being held at the All Board meeting.
19. Rowland Butzke, Siemens Energy Audit, will be attending the July 14th meeting to review the Town's energy audit.
20. Ms Brisson reported that the pump in well at the Fairgrounds has failed. With YDD scheduled for July 18th and 19th, the pump will need to be repaired/replaced as soon as possible. As this is an unforeseen emergency, the Parks and Recreation Commission will be sending a request to the Finance Committee for a transfer from the Reserve Account.
21. Business being concluded, the meeting was adjourned at 8:15 P.M.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary

