

**MINUTES OF THE WEEKLY SELECTMEN'S MEETING  
Town of Charlemont**

June 29, 2010

Page 1 of 5

The meeting was convened at 7:05 P.M. by Chairman Jean Brisson. Also attending the meeting were Paul Fantucchio and Winston Healy.

1. The Board signed the weekly warrants.
2. The Board unanimously voted to approve the minutes of June 8<sup>th</sup> and June 15<sup>th</sup> which were signed.
3. The Board received a request from the Ambulance Director to transfer the title for the 1999 ambulance over to Specialty Vehicles. The Board unanimously voted to sign the title.
4. A request for yearly appointments to the Ambulance Department was submitted from the Ambulance Director. The Board reviewed the list of EMT's and unanimously voted to appoint the EMT's as recommended.
5. A request for yearly appointments to the Fire Department was submitted by the Fire Chief. The Board reviewed the list of Firemen and unanimously voted to appoint the Firemen as recommended.
6. The Board received a request from Evie Locke for a one day beer permit for the Deerfield Riverfest that will be held on Saturday, July 31<sup>st</sup> at the Charlemont Fairgrounds. The request also asks for an extension of the permit with a start time of 5:00 P.M. and a close time of 11:00 P.M. After discussion, Ms Brisson and Mr. Healy unanimously approved the request, providing the area of alcohol use is defined and roped off. Mr. Fantucchio recused himself from this request.
7. The Board was informed that Ms Locke is scheduled to attend the Selectmen's meeting on July 13<sup>th</sup> to discuss the police coverage for the Riverfest.
8. Geoff Rogers from the Hampshire Council of Governments attended the meeting to present a proposal to the Board to save on Town electricity. Mr. Rogers stated the estimated savings would be \$1,000 if the Town purchases their electricity through the Hampshire Council of Governments program. Mr. Rogers further explained that Hampshire Power is without a middle man and a not for profit organization. The program is a governmental agency and can lower costs due to a collaboration of multiple users that equal one big customer. Electricity is purchased by spot market pricing and three plans are offered.
  - Plan 1 offers profit sharing. Payment is made to National Grid but at the end of the year, if the Town overpaid compared to the Hampshire Power cost, the Town would get a rebate check.
  - Plan 2 is a fixed price plan. The Town would pay a fixed price for electricity throughout the year. The price would include administrative overhead.
  - Plan 3 is a real time plan. Mr. Rogers stated that this is the best, but riskiest plan. The Town would pay the price of power at the time of use (plus administrative cost (overhead) fee).

The commitment to join is 12 months and the process is that the Board votes to send a contract. The Towns commitment begins within 30 days of returning a signed contract.

9. The Board unanimously voted to engage Hampshire Power for the Towns electricity needs for one year in real time purchase, Plan 3. Renewal will be dependant upon an analysis of savings at the end of the first year. The Board also unanimously voted that the Chairman will sign the contract one it is received.
10. At 7:45 P.M. the Board conducted a hearing upon an application for a new liquor license submitted by Ellen Hartwig for 1463 route 2, the Olde Willow Restaurant. Mr. Fantucchio recused himself from this hearing.
11. Ms Hartwig explained that approximately 5 years ago she had a license but decided to reduce her business to serving only breakfast. Now, she will be expanding her business to serve lunch and dinner and she feels offering an alcohol beverage with meals will benefit her business. It was agreed that the Town did not have any incidents in the previous years when Ms Hartwig held a license.
12. It was unanimously voted to approve and sign the application.
13. The Board reviewed an offer from Simon Dean to purchase seven used 5 drawer locking file cabinets for the Town at a cost of \$129.00 each. The officer is to pick up and deliver the cabinets without extra cost. The Board unanimously voted to accept Mr. Deans offer.
14. The board unanimously voted to approve two bills for the renovations for the Assessor's office. The funds will be expensed out of the Town Hall Repair account.
15. The Friends of the Charlemont Fairgrounds attended the meeting to submit Yankee Doodle Days insurance certificates and to discuss overnight camping of vendors on the Fairgrounds. Mr. Fantucchio recused himself from this appointment.
16. Sandra Cronin submitted a copy of the FOF blanket insurance certificate, along with a list of vendors, obtained by the Friends of the Fairgrounds. Ms Cronin also submitted a copy of the insurance certificate for the gymkhana, horse pull and oxen draw.
17. The FOF stated that they will bring the certificate of insurance for the Fire Works and the Demolition Derby to the Selectmen's office once they have been received.
18. Mr. Healy informed the FOF that the Selectmen have voted to allow the Civil War encampment to camp on the Fairgrounds over the weekend. When asked if the local police have been notified of campers on the Fairgrounds, it was stated that the Friends of the Fairgrounds do not feel the need for police presence.
19. The FOF stated that there would be under 5 vendors camping on the evenings of July 23 and July 24 in self contained trailers. One member of the FOF will be on the Fairgrounds at all times.

20. Mr. Healy asked Officer in Charge if he would be willing to be on call for July 23 and July 24, for a fee paid by the FOF. Officer Bellows stated that he would.
21. The Board unanimously voted to allow up to 5 vendors to camp overnight on the Fairgrounds, in their trailers, on July 23 and July 24, with Officer Bellows on call, and absolutely no alcohol to be consumed on the Fairgrounds.
22. The Board unanimously voted to allow the FOF to use the transfer station for cleaning the Fairgrounds after YDD. The transfer station attendance will be notified to allow the FOF into the station.
23. A request from the FOF to have the Highway Department grade the track on the Fairgrounds before YDD was received. Mr. Healy will work with the Highway Super on grading the track.
24. The FOF will submit to the Board a request for a Town insurance rider for parking cars during YDD in the field owned by the Charlemont Land Trust. A letter from the Charlemont Land Trust granting the FOF permission to use the field will accompany the request.
25. The Board unanimously voted that the Executive Secretary will work with the Highway Super to schedule a surplus inventory sale, at the Highway Garage, that will include the furniture stored in the cellar of the Town Hall.
26. The Board received an e-mail from the Town of Hawley concerning the Hawley/Charlemont boundary line. The message states that the Towns have three options concerning determination of the new town corner. Option number one is to hire a surveyor to determine the original town line angle point. Option two is to inform the DOT that the cairn of stones is indeed the actually old Zoar corner (without the research of the surveyor). Option three is that both Hawley and Charlemont decide that the cairn of stones is the best representation of where the angle point will be for the new town line. The letter will be forwarded to the Charlemont Board of Assessors for their recommendation.
27. The new contract with Dave Wickles for the transfer station hauling needs was deferred until the next meeting.
28. Mr. Healy informed the Board that the Town had submitted a STRAP Grant for South River Road several years ago. The Town has been notified that the rules for STRAP Grants have been changed and that the Town will be required to apply for the Grant every year. This year the due date of June 30<sup>th</sup> and the Commonwealth Capital Plan must be updated and submitted along with the Grant application. Both are almost re-written but since the time frame is so short, DOT has strongly suggested that the Town skip submitting the documents this year and submitting a stronger application next year. The Board unanimously voted to skip the deadline this year and submit the documents next year. The Board also unanimously voted to ask Steve Ferguson to coordinate with the Highway Super to apply for the grant, with Mr. Ferguson being paid for his time.
29. An e-mail from the FRCOG notifying the Board of two possible dates for a seminar concerning IT security. Ms Brisson volunteered to attend the seminar

- and she will be able to attend on either date (Sept. 23 or 30), with sufficient notice.
30. The Board received information concerning land acquisition for the DOT project replacing the bridge over Hartwell Brook located on Mountain Road. The Executive Secretary was requested to contact the FRCOG for assistance with the land acquisition.
  31. The Board unanimously voted to appoint Kathy A. Reynolds as the Charlemont Town Clerk for a three year term.
  32. The Board received initial suggestions for the transition of the Town Clerk position. The suggestions were:
    - Open office hours to be Monday through Thursday, 8:30 A.M. to 4:00 P.M.
    - Moving the office to the Town Hall to commence July 1<sup>st</sup>
    - Appointment of an Assistant Town Clerk
    - Additional key for the Town Clerk post office box
    - An additional workstation for the State computer
  33. After reviewing the suggestions, the Board unanimously approved all.
  34. The Board reviewed a notice giving the date and time for an unemployment hearing.
  35. The Board received a confirmation that a Three Town Landfill meeting has been scheduled for June 30<sup>th</sup> at 7:00 P.M. in the Hawlemont Regional Elementary School. Since the Heath Town Coordinator will be taking the minutes for the meeting, the Executive Secretary will not be attending the meeting.
  36. The Board was informed that Charles Bellows is willing to be the Town Emergency Management Director, gratis, effective July 1, 2010. The Board unanimously voted to appoint Mr. Bellows to the position.
  37. The Board reviewed a job description for the Secretary to the Boards. Edits were suggested for the description which will be incorporated into the document by Mr. Healy.
  38. Mr. Healy reported that due to State deadline, the FRCOG is looking for Charlemont to send in the Towns priority list for traffic calming in the village. As the Traffic Calming Committee has lost some members, a new Committee was appointed. The Board unanimously voted to appoint Tom Campbell, Dennis Avery, Frank Carcio, Karen Bloom and Gordon Hathaway to the Committee. Mr. Fantucchio will call the first Traffic Calming Committee meeting.
  39. Mr. Healy submitted a draft agreement between the Town and Paul DiBenedetto regarding the agreed conditions in order for the dog named Tipper to be given to Mr. DiBenedetto. The Board unanimously voted that the agreement was correct. The Executive Secretary will type the agreement for the Board members signatures.
  40. Business being concluded, the meeting was adjourned at 10:35 P.M.

June 29, 2010

Page 5 of 5

Respectfully submitted

Approved by:  
Charlemont Board of Selectmen

Kathy A. Reynolds  
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.