

## MINUTES OF THE WEEKLY SELECTMEN'S MEETING

### Town of Charlemont

June 23, 2009

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The meeting was convened at 7:00 P.M. by Chairman Jean Brisson. Also attending the meeting were Paul Fantucchio and Winston Healy. It was announced that the meeting was being tape recorded.

1. The warrants were signed.
2. The minutes were approved and signed.
3. Mr. Fantucchio stated that he is waiting to hear back from Town Counsel concerning holding a seminar during an All Board Meeting in September.
4. The Board reviewed a re-bill sent from Sandri for #2 hearing fuel for the Town Hall. During the winter, Sandri was billing the Town at cost per gallon. The accepted bid price was double the cost. The re-bill was decreased by \$.35 per gallon under the accepted bid price. The Board unanimously voted to pay the bill.
5. The Board unanimously voted to appoint the following:
  1. Tim Eicholz, Alan Booth, and Ruth Cannavo to the Conservation Commission
  2. EMT's Douglas Annear, Melissa Annear, Susan Annear, Gregory Dekoschak, Charles Ellsworth, Kenneth Hall, Tracy Hall, Lisa Herringshaw, Christopher Hyytines, Dana Johnson, Judith Johnson, Timothy Lively, Gail May, Sandra Mizula, Mikel Norcross, Ellen Purinton, Scott Purinton, Jeffrey Simmons, Gary Singley, Marguerite Willis, and John Lynch as First Responder.
  3. Police Sergeants Charles Bellows, Jared Bellows, Dana Johnson, and John Paciorek. Police Officers Clay Herbert, Melinda Herzig, Holland Herzig, John McDonough, Kurt Gilmore, Scott Sullivan, James Waitkus, Lee Lively, Melissa Salls, Gordon Cutter, Diane Wilder, and Charles Ricko.
  4. Kenneth Hall, Shane Furlon, Kevin Crowningshield, Doug Annear, Joe Purinton, Barry Purinton, Matt Hall, Vaugh Tower, Charles Ellsworth, William Babcock, Greg Dekoschak, Stephen Reynolds, Christ Smithers and Eric Dean to the Fire Department.
  5. Dana Johnson, Ambulance Director
  6. Lynn Hathaway, Treasurer and Tax collector
  7. Kenneth Hall, Fire Department Chief
  8. Shane Furlon, Assistant Fire Department Chief
  9. Charles Bellows, Emergency Management Director

10. Theodore Willard, Fence Viewer/Field Drover/Pound Keeper
  11. Norman Hicks and Erwin Reynolds, Jr., Measurer of Wood/ Bark/Lumber
  12. Ruth Cannavo, Franklin County Solid Waste Management Representative.
  13. Theodore Willard, Franklin County Transportation Authority Representative
6. The Board unanimously voted not to appoint Brian Gilbert to the Fire Department at this time, but will consider the appointment when Mr. Gilbert becomes available.
  7. The Board unanimously voted to close the Transfer Station on Saturday, July 4<sup>th</sup>.
  8. The Board reviewed a bill for fluorescent lamps collection. The Board unanimously voted to pay the bill.
  9. The Board voted to defer the MIIA testing program until their meeting on June 30<sup>th</sup>.
  10. The Franklin County Solid Waste District has received a copy of the recycling program information that was received by the Town. The FCSWMD will review the information and report back to the Town.
  11. The Board unanimously voted not to respond at this time to a survey from UMass.
  12. Dan Miller, Planning Board member, attended the meeting to inform the Board that he has contacted the Ethics Commission concerning the Berkshire East Wind Turbine Special Permit hearing that will be held on Thursday, June 23<sup>rd</sup> regarding two members of the Planning Board sitting in on the hearing. Mr. Miller reported that possibly two members should not sit in on the hearing as they will be able to see the Wind Turbine from their homes. Mr. Miller informed the Board that another Planning Board member is an abutter and will not be sitting in on the hearing. Even with the Associate member of the Planning Board participating with this hearing, the Planning Board will not have enough members to vote the permit. Mr. Miller reported that the Ethics Commission suggested that the Selectboard appoint someone to the Planning Board just for this hearing. Mr. Miller also requested the Board give permission to the Planning Board to contact Town Counsel with questions they have. The Board unanimously voted to give the Planning Board permission to contact Town Counsel with three specific questions: one concerns the Board members sitting in on the hearing, another concerns whether the Planning Board must recognize and hear from anyone who does not live in the Town, and the third concerns any legal issues that the Planning Board might not be aware of concerning this type of permit.
  13. The Board received a letter from the Assessors stating their office needs. Attached to the letter is a letter from the Assessor's Secretary, Bree Stegner, refusing to define a position category that she wishes to fulfill. The Board voted, 2 yea, 1 nay, to approve the office needs of the Assessors. The Board

- unanimously voted that the Assessor's Secretary position, as it is proposed at this time, falls under an "employee yearly position with out set hours".
14. Ms Brisson will contact the Siemens Company to schedule at date for a meeting with the Board of Selectmen.
  15. Norma Coli, Chair of the Historical Commission, attended the meeting to inform the Board that a dedication/celebration for the Bissell Bridge will be held in the fall. The dedication/celebration will include several dignitaries, a speaker, and possibly square dancing, at no cost to the Town. It was suggested that Route 8A North be closed for the activities. Mrs. Coli asked that the Board appoint a Committee to work on the project, the Committee members to be decided. The Board unanimously voted to create the Committee once the Committee members have been received.
  16. It was also suggested that the Highway Department replace the guard rails from Route 2 to the Bissell Bridge before the celebration with Chapter 90 funds. Ms Brisson will contact the Highway Super to discuss this idea.
  17. The Board received job descriptions for the Working Highway Foreman and Highway Labor positions. The Board unanimously approved the job descriptions for the Highway Superintendent, Executive Secretary, Working Highway Foreman, Highway Labor, and Assessor's Secretary, with any benefits on the descriptions taken out.
  18. The Board received accrued benefits, vacation, personnel time, sick time, for the Assessors Secretary and the Executive Secretary. The Board unanimously voted to approve the accrual stated as the beginning balance as of July 1<sup>st</sup>.
  19. The Board received accrued sick time benefits for the Highway Superintendent, Working Foreman, and Highway Labors. The Board unanimously voted to approve the accruals stated as the beginning balance as of July 1<sup>st</sup>.
  20. The Board received and reviewed a letter stating new accounting procedures that will be effective July 1<sup>st</sup>. The Board unanimously voted to approve the procedures. The Accountant will distribute the letter.
  21. Mr. Healy suggested that the Executive Secretary's petty cash be increased to \$200 to cover the Town Boards expenses that occur between warrants. The Accountant will be asked for the procedures to implement the increase.
  22. The Town Clerk job description will be placed under old business of the agenda.
  23. Rash John will be scheduled for the July 14<sup>th</sup> meeting at 7:15 P.M. to discuss this years Reggae Fest.
  24. Business being concluded, the meeting was adjourned at 8:30 P.M.

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Respectfully submitted

Approved by:  
Charlemont Board of Selectmen

Kathy A. Reynolds  
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.