

MINUTES OF THE WEEKLY SELECTMEN'S MINUTES

Town of Charlemont

June 15, 2010

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The meeting was convened at 7:00 P.M. by Chairman Jean Brisson. Winston Healy also attended the meeting.

1. The warrant was signed.
2. The minutes were approved and signed.
3. The Board unanimously voted to approve for payment a bill from Town Counsel.
4. The Board decided to keep their previously voted summer meeting schedule, with the understanding that an off schedule meeting would be called if an emergency arose.
5. Stephen Ferguson and Robert Handsaker were unanimously appointed as representative to the Wired West.
6. The Board received a suggestion from Attorney Mark Reich that the 3 Towns hold a pre-landfill meeting at 6:00 P.M. on June 21, 2010 due to additional developments. The Town of Heath sent notice that 2 of their Selectboard members are available for the meeting. The Board unanimously voted to schedule the suggested pre-landfill meeting.
7. An application from Ellen Hartwig for a liquor license was received. The Board unanimously voted to hold the hearing on Tuesday, June 29, 2010 at 7:45 P.M.
8. The Board received a forwarded letter from the Parks and Recreation Commission. The letter is from the Friends of the Charlemont Fairgrounds asking permission for the Civil War Regiment and some vendors to be allowed to camp overnight on the Fairgrounds on July 23rd and 24th during Yankee Doodle Days. The Parks and Rec Commission did grant permission, contingent upon the approval of the Board of Selectmen.
9. The Board unanimously voted to approve camping for the Civil War Regiment contingent upon the Friends of the Charlemont Fairgrounds providing police coverage.
10. A letter inviting the Friends of the Charlemont Fairgrounds to the Selectmen's meeting on Tuesday, June 29th will be drafted. The letter will state that additional information, such as the exact vendors, insurance and police coverage, will be needed before the Board is able to decide on camping at the Fairgrounds. The letter will also state that the YDD insurance and vendor information must be presented to the Board during that meeting.
11. Ms Brisson stated that Jeffrey Rau is not able to assist with the Town Hall Custodian needs but that he is willing to help out until the Town can find someone to permanently fill the position. Ms Brisson will pursue another option and report back to the Board on June 29th.

12. The Board unanimously voted to increase the Transfer Station Attendants hour wage to \$12.50 per hour beginning July 1, 2010.
13. Ras John attended the meeting to request the Board allow him to use a blanket insurance to cover all the vendors at the Reggae Fest on August 7, 2010. Ras John also requested that the Board allow the insurance limits be reduced to 1 and 2 million. The Board stated that the usual limits are 1 and 3 million and asked Ras John to return on the July 13th meeting with an insurance quote and a completed list of vendors covered under the policy.
14. Job descriptions, personal policies and employee acknowledgement receipts were given to the Board for distribution to the Assessor's Secretary, Treasurer, Tax Collector, Highway Super, Foreman, and Laborers, Town Hall Custodian, and Transfer Station Attendant.
15. After reviewing a list of yearly re-appointments the Board unanimously voted to re-appoint, effective July 1st, each member that is currently serving those positions.
16. The Board discussed vacant positions on the Planning Board and both School Committees. Mr. Healy and Ms Brisson will speak with several individuals to see if they would be interested in being appointed to any of the positions.
17. Upon review of an e-mail requesting that the Town seal be changed, Ms Brisson volunteered to reply to the message.
18. The board discussed and revised a draft job description for the Secretary to the Boards. Mr. Healy will re-draft the job description.
19. The Executive Secretary updated the Board on the new open meeting/minute taking laws.
20. The State Office of Public Safety and Security send a letter requesting increased enforcement of seat belt and child safety seat laws. The liaison to the Police Department will see that the Officer in Charge receives a copy of the request. The Board unanimously voted not to vote zero tolerance or to increase enforcement.
21. The survey concerning broadband services from the United States Senate will be forwarded to the Wild West representatives for their consideration.
22. The Board unanimously voted to file the letter of insurance interest from Gaudette.
23. The Board unanimously voted to allow the Tyler Memorial Library to post "Go green" summer reading program on the sign at the Town Hall with the understanding that if another event requires posting, the Library sign will be temporarily taken down.
24. The Board unanimously voted to hold a nuisance down hearing on Tuesday June 29, 2010 at 8:30 P.M. in the Town Hall.
25. Business being concluded, the meeting was adjourned at 9:45 P.M.

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Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.