

**MINUTES OF THE WEEKLY SELECTMEN'S MEETING**  
**Town of Charlemont**

June 8, 2010

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The meeting was convened at 7:00 P.M. by Chairman Jean Brisson. Winston Healy also attended the meeting.

1. The warrants were signed.
2. The Board unanimously voted to approve for payment a bill from Town Counsel.
3. The Board received an end of the fiscal year billing questionnaire from Town Counsel. The Board unanimously chose to receive the full month of June's bill by July 9<sup>th</sup>.
4. The Board unanimously voted to allow the FRCOG to access Charlemont's CEM Plan for the purpose of updating the plan.
5. Mr. Healy reported that Charles Bellows is considering returning as the Emergency Management Director but not until July 1<sup>st</sup>. Ms Brisson will follow up with Mr. Bellows.
6. The Board unanimously voted to retain a workers' compensation credit to be applied to future invoices.
7. The Board received a letter from Stephen Ferguson offering to be the DOER Grant Administrator for the Town. The Board unanimously voted to appoint Mr. Ferguson as the Grant Administrator.
8. The contact information of the FRCOG Representative was completed by Mr. Healy.
9. The Board received a written complaint from the Fire Chief concerning the internet connection. Mr. Healy reported that he will be conducting an investigation based on multiple reports of the internet frequently being down.
10. The Board received information and a request from the FCSWMD to collect food waste at the Transfer Station. The Board acknowledged receipt of the request.
11. Officer in Charge Jared Bellows attended the meeting to ask that James Hunkler be appointed as a new reserve officer. The Board unanimously voted to appoint James Hunkler as a reserve office to the Charlemont Police Department for both FY 2010 and FY 2011.
12. The Board also unanimously voted to appoint Officers John Paciorek, Dianne Wilder, John McDonnough, Holland Herzig, Melinda Herzig, Melissa Salls, Gordon Cutter, Charles Ricko, Charles Bellows, Jared Bellows, and Dana Johnson as detective effective July 1, 2010.
13. Upon the recommendation of Officer in Charge J. Bellows, the Board unanimously voted to appoint a River Patrol Coordinator for the summer, as recommended by Officer in Charge J. Bellows. Officer Bellows will forward the Officer of choice for the river patrols.
14. The Board unanimously voted to appoint Jared Bellows as permanent Officer in Charge.

15. The Executive Secretary will schedule an appointment with the Hampshire Regional Counsel of Governments Geoff Rogers to discuss energy savings by switching electric companies.
16. Mr. Healy will ask Planning Board Chair Gisela Walker to complete the Commonwealth Capital Plan update.
17. The FCSWMD sent a copy of the recycling contract along with a letter reminding the Town to buy recycled goods and use recycling efforts whenever possible. A copy of the letter and contract will be forward to each department as a reminder.
18. A joint meeting with energy auditors Siemens and DOER Grant Beacon was scheduled for July 13<sup>th</sup>. Invitations to the meeting will be extended to the Historical Commission, Finance Committee, Trevor Mackie, Tony Walker, Michael Kane and Stephen Ferguson.
19. Mr. Healy informed the Board that Representative Stephen Kulik has shown interest in Charlemont's river problem and could possibly draft a bill to allow the Town to charge the rafting companies a fee for usage.
20. The Board approved Mr. Healy to move forward with scheduling a meeting with the rafting companies and Representative Kulik to discuss the river problem. The meeting will take place on either July 1<sup>st</sup>, 15<sup>th</sup>, 16<sup>th</sup>, 29<sup>th</sup>, or 30<sup>th</sup>.
21. The Board agreed to a policy not to endorse any political candidate as a Board.
22. The Board reviewed the current Personnel Policy and unanimously voted to change the stated percentage share for health insurance to 75%/25%. The Executive Secretary will put together an employee package for the Assessor's Secretary, Treasurer, Tax Collector, Highway Super, Foreman, Laborers, Town Hall Custodian, Transfer Station Attendant, and Executive Secretary. Each packet will contact the job description, personnel policy, and employee acknowledgement receipt form and will be passed out to the Selectmen at the next meeting.
23. The Executive Secretary will request a list of yearly appointments from the Fire and Ambulance Departments. The re-appointments will be on the selectmen's agenda for June 29<sup>th</sup>.
24. The Executive Secretary will create a list of Board re-appointment needs to be given to the Selectmen by June 29<sup>th</sup>.
25. Ms Brisson informed the Board that she has asked the Transfer Station Attendant to fill the vacant Town Hall Janitor position.
26. The subject, "Emergency Management Director" will be kept under action of the Selectmen's agenda.
27. The Board unanimously voted to approve the Northampton Cycling Club bicycle race route, which the Chairman signed. A copy of the information will be forwarded to the Fire, Ambulance and Police Departments.
28. The Board received a draft copy of the 2010 CEDS Plan. After review the Board acknowledged receipt of the plan and did not anticipate any changes.
29. The Board unanimously voted to place the Dog Revolving Fund and Non-Criminal Dispositional bylaw articles on the next Town Meeting warrant.

30. Mr. Healy reported that he and the Highway Super have begun explorations into the repair of the Zoar Road bridge, with the possibility of the need to purchase some private property. The Board approved Mr. Healy and the Super to move forward with discussions with the property owner.
31. Mr. Healy reported that the Highway Department brought into the Town general fund \$3,500 by getting rid of scrap steel. The Board of Selectmen recognized the Highway Super's efforts and gave him thanks.
32. The Board noted that the next 3 Town Landfill meeting is scheduled for June 31<sup>st</sup> at the Hawlemont Regional Elementary School. The Executive Secretary will request that the alarm be set to go off at 11:00 P.M.
33. The Board unanimously voted not to meet on the following dates during the summer: June 22<sup>nd</sup>, July 6<sup>th</sup>, July 20<sup>th</sup>, August 3<sup>rd</sup>, August 17, August 31, September 7<sup>th</sup>.
34. Business being concluded, the meeting was adjourned at 9:00 P.M.

Respectfully submitted

Approved by:  
Charlemont Board of Selectmen

Kathy A. Reynolds  
Executive Secretary