

MINUTES OF THE WEEKLY SELECTMEN'S MEETING
Town of Charlemont

May 11, 2010

Page 1 of 2

The meeting was convened at 7:00 P.M. by Chairman Jean Brisson. Also attending the meeting were Paul Fantucchio and Winston Healy.

1. The warrants were signed.
2. The minutes were approved and signed.
3. The Board signed two letters supporting the producer responsibility bottle bills.
4. The Board received a spreadsheet from the Finance Committee showing a cost savings to the Town if the Selectmen vote to change the health insurance percentages from 85/15 to 75/25 and give the eligible employees and \$.85 per hour raise. The board discussed this and several other options.
5. The Board unanimously voted not to accept the 85/15 change.
6. Ms Brisson will send out a telephone message to all departments reminding them of the procedures in place to use the town-wide telephone message system.
7. The Board received and reviewed Counsel's opinion concerning the Town Meeting Warrant Articles. The Board unanimously voted to place the budget first on the Warrant, Articles requesting funding will be listed second, and Bylaws will be placed at the end of the warrant.
8. The Board received a request from the Executive Secretary to use vacation time from May 31st through June 4th. The Board unanimously voted to grant the request.
9. The Board was notified that the Police Cruiser sold last fall has not been picked up. The Executive Secretary was instructed to send a certified note to the purchaser stating that the Town would like to arrange pick up of the cruiser as soon as possible.
10. The Board received a letter forwarded from the Parks and Recreation Commission. The letter, from the Friends of the Fairgrounds, requests permission to donate materials and labor to replace and repair the bleachers and fence rails at the Fairgrounds. The Board voted to accept the donation. Ms Brisson recused herself. The Executive Secretary will send a note to the Friends accepting and thanking them for the donation.
11. The Board was informed that one truck at the Fire Department and the speed limit sign within the Police Department are not included on the Towns insurance. The Board unanimously voted to add the two vehicles to the Towns fleet schedule.
12. The Board unanimously voted to inventory, during the summer, the number of vehicles owned by the Town.
13. The Board unanimously voted to accept the Line of Duty Insurance renewal quote from Chubb.
14. The Board received a copy of the FRTA Bylaw and a request to appoint a designee or alternate advisory board member from Charlemont. The Board unanimously voted not to appoint a designee.

15. The Board reviewed the underused fuel storage agreement for FY 2010 fuels from the FRCOG.
16. The Board received a response from MassHighway to the Zoar Road bridge letter sent from the Town. A copy will be forwarded to the Highway Superintendent.
17. The Board unanimously voted to remove the following topics from Old Business of the agenda:
 - Town report due March 12, 2010.
 - Non-criminal dispositional by-law.
 - Health insurance.
18. Mr. Fantucchio will create a draft Town Hall roof and brickwork report and send it to the other Board member before the next meeting.
19. Ms Brisson reported that she has discussed merging the Assessors Secretary position with the Secretary to the Boards position, creating a 40 hour per week position, with the Assessors Secretary. The Secretary is interested. The Board unanimously voted to delete the Town Clerk Salary line item on the budget and move that amount to the Assessor Secretary/Sec. to the Board salary line, with \$1,969 to cover the increased hours.
20. The Board unanimously voted to merge the Assessor's Secretary and Secretary to the Boards position.
21. The Board unanimously voted to merge the Executive Secretary and Town Clerk positions effective July 1, 2010.
22. Mr. Healy reported that the efforts of Camille White, the Town was reimbursed \$1,845 for the H1N1 flu clinic.
23. Business being concluded, the meeting was adjourned at 9:10 P.M.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary