

**MINUTES OF THE WEEKLY SELECTMEN'S MEETING**  
**Town of Charlemont**

April 20, 2010

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The meeting was convened at 7:00 P.M. by Chairman Jean Brisson. Winston Healy also attended the meeting.

1. The Board unanimously voted to defer to committee the one propane bid that was received last week.
2. The Board reviewed and edited their annual town report. It was unanimously voted to accept the report as edited.
3. The Board unanimously voted to transfer \$5,000 from the Reserve Account to the Unemployment Insurance account to offset an overdraft. It was noted that the Finance Committee had already voted and signed the transfer request.
4. Winston Healy submitted a letter of resignation from the DRIC. The Board unanimously voted to accept the resignation.
5. The Board unanimously voted to appoint Cathy Buntin to the Open Space Committee.
6. The Board received an e-mail from the FRCOG that asks if the Town anticipates any overages in the FY 2010 award amounts of #2 fuel, diesel, and gasoline. The Board unanimously voted that the Town anticipates an overage of an estimated 200 gallons of #2 fuel. The Executive Secretary will respond with the above information.
7. The Board received a recommendation from the Highway Super to award the FY 2011 highway equipment rental bids to George Rice and Tyler Equipment. The Board unanimously voted the award as recommended.
8. Transfer Station Attendant Jeff Rau attended the meeting to discuss several issues he has noticed at the Transfer Station.
9. Mr. Rau suggested using stickers instead of Town trash bags. After discussing the pros and cons of this idea, the Board requested Mr. Rau research to see if the Town would see any savings using stickers.
10. Mr. Rau stated at times, it is very difficult to monitor both the recycling containers and the garbage receptacle. To assist with monitoring, Mr. Rau suggested setting up a security camera at the Station.
11. Mr. Rau informed the Board that one resident in Town has, on more than one occasion, violated the Town recycling and trash policies. Further, he alleges recurrent use of offensive and demeaning language toward the Attendant. Mr. Healy will draft a letter to the resident.
12. Mr. Rau suggested changing the age for seniors from 70 to 65. The Board discussed loss of revenue and decided to keep the senior age as it stands.
13. Mr. Rau suggested changed the open hours of the Transfer Station on Wednesdays to noon until to 7 P.M. The Board unanimously voted to change the Wednesday open hours as suggested, beginning June1, 2010. Mr. Rau will create and post signs informing residents of the change.

14. Town trash bags/stickers will be placed under old business on the agenda.
15. Roland Butzke came to the meeting to discuss the energy audit and the EECEBG grant. The audit was reviewed and discussed.
16. Mr. Butzke informed the Board that the Grant will not cover replacement windows for the Town Hall.
17. Mr. Butzke's company, Siemens, does not recommend replacing the boiler due to insufficient savings for such a new boiler.
18. Creating heating zones (4) for the Town offices with programmable thermostats was discussed. It was agreed to add this to the audit.
19. Lighting in the Town Hall will generate savings and will create a better quality of lighting.
20. Lighting and enveloping the Fire Station were discussed. It was decided that even though an addition to and /or change of use of the building in the near future is possible; it would still be feasible to move forward with the audit suggestions.
21. Mr. Butzke informed the Board that the scope of work in the EECEBG grant can be changed. Mr. Butzke will contact Bob Dean of the FRCOG to find out how to go about the changes.
22. Mr. Butzke will return to the Board with final audit figures. Due to constraints of both the Grant and Siemens, the Town will not be able to use the entire amount of the awarded grant.
23. As the Town Hall is an historical building, a joint meeting with Siemens and the Charlemont Historical Commission will be scheduled to discuss placing a barrier between the front foyer and the heated rooms on the first floor.
24. It was suggested that moving forward will require a Town meeting vote. This will be researched by the Executive Secretary, who will contact the Town of Orange.
25. Charlotte Dewey discussed the status of the Charlemont Inn and presented a plan for delinquent real estate tax payments. It was presented to the Board that the Inn will pay \$1,000 on April 23, 2010 and then \$350 per week every Friday until June 15<sup>th</sup>, at which time the future of the Inn will be decided. The Board unanimously voted to accept this payment plan.
26. It was agreed between Ms Dewey and the Board that if a payment is missed or late, the Inn's liquor license will be automatically pulled until the entire delinquent RE taxes have been paid in full.
27. Steve Ferguson submitted information concerning the USDA grant/loan program that was noted.
28. The MIIA professional liability applications were reviewed and signed. The Police form will be forwarded to the Officer in Charge.
29. Employee insurance costs will be discussed when a full Board meets.
30. The Board unanimously voted that April 26, 2010 is the deadline to submit all articles for the Annual Town Meeting. The Executive Secretary will forward this information to all Board and Departments.

31. The Board unanimously voted to budget in FY 2011 \$5,000 for a Public Safety Facility Consultant.
32. The Board unanimously voted to take \$500 from the FY 2011 budget request Selectmen's Misc. account and place it into a Selectmen's Recognition account.
33. The Board unanimously voted to take \$500 from the FY 2011 budget request and place it into the Selectmen's Supplies account.
34. The Board reviewed a letter stating that the Mass Dash Relay Race has changed one of its stops. This information will be forwarded to the Police Officer in Charge.
35. Mr. Healy suggested that a town wide telephone message go out explaining the proper care for the daffodils along Route 2 that were planted by the daffodil fairies. This message will be considered for inclusion with the Annual Town Meeting reminder message.
36. The Board unanimously voted to call an emergency Three Town Landfill meeting to discuss the status of the McCloud water filter system. The Executive Secretary will send an e-mail to the Town of Heath and the Town of Hawley calling the meeting and giving them the dates of April 22, 26, or 28 at 5:00 P.M. to choose from.
37. The Executive Secretary was instructed to post the rabies information flier on the back bulletin board at the Town Hall.
38. Business being concluded, the meeting was adjourned at 10:37 P.M.

Respectfully submitted

Approve by:  
Charlemont Board of Selectmen

Kathy A. Reynolds  
Executive Secretary