

**MINUTES OF THE WEEKLY SELECTMEN'S MEETING**  
**Town of Charlemont**

April 7, 2009

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The meeting was convened at 7:04 P.M. by Chairman Winston Healy. Also attending the meeting were Jean Brisson and Paul Fantucchio.

1. The warrants were signed.
2. The minutes were approved and signed.
3. The Board reviewed a request from Verizon and National Grid for a pole hearing. The Board unanimously voted to hold the hearing on Tuesday, April 28, 2009 at 7:15 P.M.
4. A reply to a request from the Assessors for an appointment was reviewed by the Board. The appointment was approved for April 14<sup>th</sup> at 7:15 P.M.
5. The Board received and reviewed gasoline, #2 heating, and diesel fuel bids supplied by the FRCOG.
6. The Board unanimously voted to purchase the Town FY 2010 #2 heating fuel through the FRCOG from A. R. Sandri at the capped price of \$2.14 per gallon.
7. The Board unanimously voted to decide to purchase Town fuels at the meeting with Mr. Fantucchio deciding the number of gallons to purchase on Wednesday.
8. Architect Joseph Mattei attended the meeting to discuss the Town Hall roof. Mr. Mattei informed the Board that new construction code regulations will require the current roofing material to be removed before a new roof is installed. Mr. Mattei will research the removal process with the building inspector.
9. The Board requested Mr. Mattei submit cost information for the standard 30 year singles and the Grand Manor 50 year shingles, along with a preliminary cost for the project. If possible this information should be provided two weeks before Town Meeting.
10. A fee of \$5,900 for structural engineering, architectural services and soffit work was quoted by Mr. Mattei. The Board unanimously voted to accept the quote. The services will include:
  - i. design and engineering
  - ii. drawings and specifications
  - iii. contacting potential bidders and bidding the project
  - iv. evaluating the bids received
  - v. providing and administering a contract with the successful bidder
  - vi. certifying payments to the contractor
  - vii. construction phase administration.
11. All agreed that hopefully the project may take place in 2009 but realized the project may need to be deferred for a year.
12. Shane Furlon from the Fire Department attended the meeting to discuss

- difficulties that Shelburne Dispatch is having faxing emergency reports to the Town. It was suggested that the reports be e-mailed to the Fire Department instead of faxed. Mr. Furlon and the Executive Secretary will work with Shelburne Dispatch on Wednesday morning to resolve the problem.
13. Mr. Furlon was asked why the Fire Station currently has two internet providers. Mr. Furlon stated that he will look into it.
  14. The Board reviewed and discussed the bid results for gasoline. The Board unanimously voted to purchase the Town FY 2010 gasoline from S.R. Sandri at the capped price of \$2.31 per gallon. The Police Department will be contacted to see if they wish to be included in the bid.
  15. The Board reviewed and discussed the bid results for diesel. The Board unanimously voted to purchase the Town diesel fuel for FY 2010 from Dennis K. Burke at a fixed price of \$2.48 per gallon.
  16. The FY 2010 propane needs were discussed. Mr. Fantucchio will conduct research into propane prices and the needs of the Town.
  17. A letter to the Towns of Hawley, Heath, and Rowe giving their share of the cost of a new ambulance was approved and signed.
  18. Completed forms for the Towns professional liability insurance coverage was reviewed. The Board unanimously voted to accept the information and the form was signed by the Chair.
  19. The PEA agreement with Siemens for the Town energy audit was signed by the Chair.
  20. Mr. Brisson reported that the DOER energy audit information has been forwarded to Bob Dean of the FRCOG for his review.
  21. Mr. Healy reported that he has contacted the FRCOG concerning the accounting services they provide. The FRCOG will be forwarding a proposal. The Board unanimously voted not to consider a specific accounting service for the Towns accounting needs.
  22. The Board unanimously voted to place a new line item on the FY 2010 budget called Electronics Contingency. This account will be for the replacement of Town electronics during the year if necessary. The account will be under the jurisdiction of the Board of Selectmen. \$1,000 will be requested for this account.
  23. The Board reviewed a memo from the Town Accountant concerning placing an article on the Annual Town Meeting Warrant to create a revolving Dog Fund account. The Accountant will be asked if this article will need to be placed on a warrant each year. The Board unanimously voted to include the article on the ATM warrant.
  24. The Board reviewed an article request from the Tax Collector to raise her demand fees. The Board unanimously voted to include the article on the ATM warrant.

25. The Board received information concerning the Town cost of FY 2010 employee/retiree health and life insurance.
26. The Board unanimously voted to accept the conservation restriction for the Academy property as requested by the Franklin Land Trust. A letter stating the acceptance of the restriction was reviewed and signed.
27. The Board noted a memo from the Town Accountant concerning the Towns 9C local aid reduction.
28. Ms Brisson reported that the gate at the Transfer Station is in major disrepair and needs to be immediately replaced. Vendors have been contacted for quotes which should be coming to the Town by Friday. As this is an emergency, the Board unanimously voted to allow Ms Brisson to accept a quote for the replacement and repair at a cost up to \$2,500.
29. The Executive Secretary was requested to receive the Town's propane usage for FY 2008 and the current year, FY 2009.
30. The Executive Secretary presented to the Board the total number of FY 2010 Franklin County Tech student applications received thus far along with a cost for the students. The Town has received 13 applications with a tuition cost of \$197,900.
31. Business being concluded, the meeting was adjourned at 9:10 P.M.

Respectfully submitted

Approved by:  
Charlemont Board of Selectmen

Kathy A. Reynolds  
Executive Secretary

