

**MINUTES OF THE WEEKLY SELECTMEN'S MEETING  
Town of Charlemont**

February 2, 2010

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The meeting was convened at 7:00 P.M. by Chairman Jean Brisson. Also attending the meeting was Paul Fantucchio and Winston Healy.

1. The Warrants were signed.
2. The minutes were approved and signed.
3. The Board unanimously voted to place an article on the Special Town Meeting warrant increasing the Assessor's Secretary Salary budget line \$800 in order to provide enough funds to increase the weekly hours to 35.
4. The Board unanimously voted to increase the Special Town Meeting warrant article that asks for \$1000 for the Assessor's training account to \$2000.
5. The Board reviewed the February 16<sup>th</sup> Special Town Meeting Warrant. It was unanimously voted to approve all articles and the warrant (4 copies) was signed.
6. The Board reviewed, and unanimously approved, a revised spreadsheet showing the breakdown of each Town's share of the cost for the new ambulance. The revised spreadsheet will be mailed to the Towns of Heath, Hawley, and Rowe.
7. A letter to Town employees explaining the new State Ethics Law employee training was reviewed. The letter was unanimously approved with the inclusion of the State deadline for the training.
8. The Board unanimously voted to approve the Executive Secretary's use of vacation time on February 17, 18, and 19.
9. The Board unanimously voted to offer the temporary part time transfer station attendant position to Jeffrey Rau to fulfill the position while the current transfer station attendant, Paul Kendrick, is out or until the end of the fiscal year. Ms Brisson will schedule training for Mr. Rau.
10. The Board unanimously voted the starting hourly wage for the temporary part time transfer station attendant position will be \$10.00 per hour with a six month review.
11. The Board unanimously voted that Ms Brisson will create a draft of the Selectmen's Town Report.
12. After review of the Ethics Laws and discussion, the Board unanimously voted that all Board of Assessors are Special Municipal Employees.
13. The Board received and reviewed a letter from Charlotte Dewey requesting a one month extension for her liquor license. A check was included with the letter. Mr. Fantucchio recused himself from this issue. Ms Brisson and Mr. Healy voted to grant the extension.
14. The Board discussed several examples of potential open meeting law violations via e-mail messages.
15. The Board was informed that compliance with the new open meeting and minutes laws will require additional time and cost (new outside bulletin board).

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16. The Board reviewed a quote from Berkshire Enviro Labs for water testing services at the McCloud residence.
17. The Board reviewed a notice from the Landowners Association concerning several DCR Forums.
18. At 9:00 P.M. the Board unanimously voted to enter into executive session to sign executive session minutes, and to return to open meeting with the intention of adjourning. The vote went as follows: Ms Brisson – yes, Mr. Fantucchio – yes, Mr. Healy – yes.
19. The Board reconvened the open meeting at 9:05 P.M. and unanimously voted to adjourn the meeting.

Respectfully submitted

Approved by:  
Charlemont Board of Selectmen

Kathy A. Reynolds  
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.