

**ALL BOARD/DEPARTMENT MEETING  
TOWN OF CHARLEMONT**

October 19, 2004

The meeting was called to order at 7:35 P.M. by Selectboard Chair James Gariepy. A sign in sheet was circulated and is attached.

1. All present were asked to state their name and title.
2. It was noted that the ZBA is short one alternate which the BOS will need to fill.
3. A FY06 budget schedule was passed out. The BOS will be collecting all budget requests which are to be submitted by December 3<sup>rd</sup>, 2004. It was stated that if a budget was not received by that date, the department would be level funded. Mr. Healy, Chair of the Finance Committee noted that all capital needs budget are to be submitted to the Finance Committee by November 15<sup>th</sup>, including modifications to previously submitted capital budgets. Capital budgets are requests of \$5,000 or more.
4. The floor was opened for questions. Mr. Gariepy questioned the Board of Health if progress was being made with determinations for campers. Ms Rice, Board of Assessors, stated that the Assessors Office is getting a handle on it and would be all set for next fiscal years assessments.
5. Mr. Gariepy explained that the Town now owns 8 Avery Brook Road (Terry Taylor Property) and it has been suggested that the Town keep the property and possibly place another Fire Station/Ambulance/Highway sand and salt shed on the property. Mr. Gariepy questioned the attendees of their thoughts on the subject. Mr. Healy suggested that a Committee be created to conduct a study of the idea and include the possibility of adding on to the current Fire Station. Mr. Reynolds, Sr. stated that the longevity of the Charlemont Ambulance Department would need to be taken into consideration during that study. Ms Walker suggested taking into consideration what the Master Plan suggested for usage of the property.
6. Mr. Stephens, Planning Board, stated that he feels there is still a lack of communication between the Town offices and suggested that perhaps a list of e-mail's be collected and kept to set up a network of inter-board communications. A list of e-mail addresses were collected and will be distributed to each Board. It was stated that information can be obtained by Charlemont's web page and other Boards Minutes. It is the obligation of each Board's secretary to get the information to Board members. It was suggested that each Board's Chair could communicate through e-mail.
7. The trailer parked at 22 Main Street was discussed. Mr. Stephens stated that the Building Inspector says the trailer is in violation of the Town bylaws and is a Zoning and Board of Health issue. It is unclear whose property the trailer sits on, as the State has recently purchased some property close by. It was stated that another trailer is housed under the garage on that property as well. Mr. Gariepy stated that if it is found the State does not own the property, the issue is to be turned back to Mr. Hawkins to have the trailer removed. Mr. Gariepy also gave an official verbal complaint to the Board of Health.
8. Mr. Gariepy informed Ms Coli, Historical Commission, that he will be submitted to her replacement windows for the Town Hall to chose from to conform with the Historical caricature of the Hall.
9. Mr. Gariepy noted that the Animal Control Officer, Erwin Reynolds, Jr., was attending the meeting and commended him for doing a great job and for actually doing his job.
10. Ms Walker questioned at what stage is the Visitors Center. An overview was given and it was explained that the forward movement on the Center has been stopped as there is not a contract in place with the State for the funds. The CDC has drafted a letter to the State trying to push the contract along but no one knew if that letter has actually been sent.
11. It was noted that the Town Policy book is being worked on and hopefully before Christmas the Selectmen will have the draft prepared for review and comments.
12. The Board of Selectmen will obtain the status of the Veteran's plaque at their next meeting.
13. Mr. Gariepy stated the Town Hall is such a beautiful building but badly in need of maintenance/repair. Chimneys, points, rain apron, windows, paving the driveway, sidewalk and the area around the sign are

some of the areas needing work. Mr. Stephens volunteered to be on any Committee working to repair the Hall and suggested the clock needs repair and perhaps the bell can be reintroduced.  
14. It was agreed that January 11, 2005 at 7:30 P.M. be the tentative date for the next meeting.

Business being concluded, the meeting was adjourned at 8:37 P.M..

Respectfully submitted:

Approved by:  
Board of Selectmen

Kathy A. Chadwick  
Administrative Assistant

This document is to be considered a draft until approved and signed by the Board of Selectmen.