

**MINUTES OF THE ALL BOARD MEETING  
TOWN OF CHARLEMONT  
HAWLEMONT REGIONAL ELEMENTARY SCHOOL**

September 16, 2003

The meeting was convened at 7:40 P.M. by BOS Chair Charles Bellows. Selectmen James Garipey and Erwin Reynolds, Sr. also attended the meeting. See attached sign in sheet for additional attendees. It was announced that the meeting was being taped by the newspaper reporter.

1. Everyone at the meeting was asked to submit Town policies for their Boards to the Selectmen which will then be combined into one Town book. The BOS are hoping to have the Town Policy book completed to be presented at the ATM.
2. Mr. Reynolds reminded every one that all meetings are to be publicly posted unless it is a regularly scheduled meeting and is already posted as such.
3. Mr. Bellows reported that the Town sign is up and ready to be used. The Franklin County Tech School will be invited for a photo shoot at the sign and a thank you letter will be written to the students that created the sign after the photo shoot.
4. Resident Melody Whelden stated that when someone is trying to approach a certain committee, the Committee needs to recognize the request and set up a meeting. The Adm. Asst. will draft a letter to the Park Commissioners asking them to hold a meeting regarding the tennis courts.
5. Curb cuts permits were discussed along with how to handle applications submitted to the BOS that may be in the process of obtaining a permit from the Planning Board. It was decided that if a curb cut permit is received by the BOS, the Planning Board will be asked if the curb cut needs to be held until the Planning Board process is complete. A folder for Town Policies will be created and curb cuts will be included in that folder.
6. Sidewalk snow issues were discussed. As the current Town snow blower is on its last leg, several options concerning how to move the snow from the side walks were discussed. This issue will be researched further.
7. Mr. Stephens addressed the issue that the ZBA may be needed for a potential issue with a gravel pit. The ZBA has two members which is a quorum. Mr. Stephens stated that one member may be in conflict for this issue and he feels another member should be appointed. Mr. Bellows stated that the ZBA needs to come to the BOS to ask for another member to be appointed. As for a conflict of interest, it was suggested that the member that might be in conflict contact the State Ethics Commission for a ruling.
8. Mr. Coli questioned the BOS why the employee appreciation dinner is not being held again at the Charlemont Fair Grounds. Mr. Bellows stated that the dinner is being combined with a fund raiser for Highway Crew member Joe Purinton at the residence of Todd Gerry. Mr. Coli questioned if the Town will have any liability as it will be held on private property. This will be researched.

Business being concluded, the meeting was adjourned at 9:00 P.M..

Respectfully submitted:

Approved by:  
Board of Selectmen

Kathy A. Chadwick  
Administrative Assistant

This document is to be considered a draft until approved and signed by the Board of Selectmen.