

Charlemont Park and Recreation Commission
Meeting Minutes
May 17, 2007

Present at Meeting:

Jean Brisson, Cathy Buntin, Tom Campbell (until 6:50pm) Bob Engstrom and Todd Gerry (arrived 6:55pm)

Meeting convened at 6:20 pm

Minutes from March 1, 2007 and March 29, 2007 meetings were Reviewed and approved. Jean will forward to Cheryl, our webmaster to have them posted on our website.

Old Business:

Well and Water Supply:

Dave Gagne is scheduled to install the pump for the well this coming weekend. The Commission unanimously voted to send Dave a Thank You/Acknowledgement Letter once the work is completed, and to install a recognition plaque will be installed either on/near the well pump **or** near the center area where the flower display and wishing well are located.

Park Street Sign:

Todd will continue to follow up with the town road Superintendent, Gordon Hathaway to have the PARK ST sign installed at the bottom of the hill leading up to fairgrounds.

Trees:

Paul Hicks cut all trees that have been slated to cut for the past few years. The clearing has added considerable space and accessibility to the fairgrounds. Sherman has left brush piles which need to be cleared prior to the YDD in mid July. It is likely that the Town Chipper may be available to use with the DOC workers when they come in June and July. More information will follow at a later meeting.

Clean Up Metal and Scrap:

As requested and approved, JC Albee has begun clean up of the junk, metal and debris on the edges of the fairgrounds and of Mr. Richardson's property. Tom Campbell has agreed to stay abreast of this project and keep the PRC informed of progress or delays. Thank You Tom.

Pavillion:

Construction of the new pavilion is underway, and it appears as

though it will be magnificent, but will be completed prior to the YDD fair. Eric Dean has secured Architect and submitted the plans. Nice Work FOF. Todd and Tom plan to assist as necessary.

New Business:

Letter from Marguerite Willis was read and discussed. The letter discussed the new Rental application fees for the fairgrounds and the misinformation about what the FOF charges to rent the Fairgrounds will be. Cathy Buntin has agreed to respond to Marguerite's letter and provide her with the correct information. Cathy will follow up with PRC prior to next meeting.

Fairground Inspections. Jim Hawkins has sent a letter to the BOS to inform that he will be doing inspections of the fairgrounds on June 21st. Todd Gerry has agreed to meet with Jim and participate in the inspection on behalf of the Park and Recreation Commission. The Commission unanimously agreed to Todd's representation. Thank You Todd

Grandstands: There is no money available to guarantee that the north and south ends of the grandstands will be shored up this year. The focus to restore or rebuild the Grandstands has to be prioritized after this year's construction of the new pavilion.

Slate Roof Tiles: will be secured in such a manner that they will not be able to fall to the ground should any slide out of place. Todd has identified a way to secure the Grandstands so that any wayward slate will be caught with either some type of netting or boards which would permit water through, but not slate tiles. This will be done prior to YDD fair during one of the many work bees.

Ball Fields: Cathy will check on the status of the 99 year lease between the school and the town to regulate, maintain and oversee the ball fields behind the school.

Yankee Doodle Days: Friends of the Charlemont Fairgrounds submitted their application to rent the fairgrounds. They have also requested a waiver of the usage fees, in lieu of a \$100.00 rental fee. The PRC unanimously agreed, as long as the FOF continued to pay the electric bill and the fees for bathroom attendant(s).

Revolving Account. Cathy has agreed to check with Kathy Reynolds about finding information concerning the previous revolving account that the PRC funded through donations. This account may still exist. Cathy Buntin has agreed to research the legal and authorized use of such an account. Thank You Cathy.

John Albee The PRC unanimously approved purchasing a plaque or stone acknowledgement installed on the fairgrounds near the wishing well (until the Grandstands are completed), to honor John's 27 + years of service to the Park And Recreation Commission. The hope is that we can get this completed prior to Yankee Doodle Days, so that he can be honored during the event. Jean will speak with Shirley Rouleau about permitting this during YDD. Todd and Jean will both speak with people about getting donations of stone, and engraving.

Tennis Court; Bob Engstrom has agreed to get the tennis net hung so that the tennis courts may be used. He will check with Tom Campbell about getting this done prior to our next meeting. Thank You Bob.

Work Bees and DOC Workers: Work Bees will be arranged around the use of DOC workers when we receive notification of the dates that we have access to them. Jean will continue to follow up on this matter and will contact all of the PRC members when the dates are arranged.

Respectfully Submitted, Jean Brisson

Park and Recreation Commission: Jean Brisson, Cathy Buntin, Tom Campbell, Bob Engstrom, Todd Gerry.

Cc;
file
Kathy Reynolds Exec. Sec, to the Boards
Linda Wagner, Town Clerk
Cheryl Hansaker, Webmaster