

Charlemont Park and Recreation Commission
Meeting Minutes
March 29, 2007

Present at Meeting: Jean Brisson, and Tom Campbell
Late Arrival :Robert Engstrom

Meeting convened at 6:25pm

Old Business: New application has been sent to Cheryl Hansaker, our Webmaster to post online. Kathy Reynolds will also keep several on hand at the town hall. Copies were provided to the Town Clerk as well.

Park Street Sign: Gordon Hathaway is aware of the need for a sign at the bottom of Park Street; he will order and install it as soon as possible. Todd will continue to follow up on this.

Well and Water Supply: Dave Gagne requested a letter of recognition and a plaque at the well site, in lieu of monies. There is currently not a well pump installed, Dave will take care of it as soon as possible. This seems like an appropriate place to install a plaque. The letter and plaque will be taken care of as soon as the well project is completed. Todd has previously agreed to have Kevin Crowningshield create an appropriate memento at minimal cost.

Thank You Letter to Paul Fantucchio was mailed to Paul with copies to the BOS, FOF, and YDD.

New Business: Need for Park and Recreation Commission to shore up the north and south corners of the grandstands. Earl Bowen has paid for the timbers, which were initially cut too short. New Timbers are available and awaiting Sean Rancort's availability to cut them to the proper length. Todd will follow up with him.

Elizabeth Loving has requested an application to rent the fairgrounds for this year's Reggae Fest. Projected date will be September 8th, 2007. Application was mailed to her.

Application to rent the fairgrounds is now On- Line and available to the public through our website. Spoke with Shirley Rouleau to let her know that the application was now online, and she could download it at anytime.

Contact was made with the **Department of Corrections** to request the necessary paperwork to request clean up crews for the fairgrounds. Dave Lanoie will mail out application and Jean will follow up.

PRC Budget: for Annual Budget prior to Town Meeting:

Tom Campbell said that the budget for this coming FY has already been submitted. Both Jean and Bob indicated that they had not seen or approved the budget and would like Tom to provide copies for all Park and Recreation Commissioners.

Action Items:

Grand Stand: tiles are still loose, which could pose a safety issue to fairgoers and anyone who visits the Fairgrounds. Todd has spoken with Eric Dean about utilizing his boom truck to assist with nailing up boards which would allow water to run off, but would hold any slate tiles from falling off the roof and injuring anyone. This has not happened yet, but needs to take place prior to the Yankee Doodle Day Fair

Tom Campbell advises that although there is no date for this as of yet, It will get done prior to the start of the fair.

Clean up: metal and scrap on edge of fairgrounds. There has been no activity. The Commission unanimously agreed that if the clean up has not occurred by June 1, 2007, we will contact Josh Beckwith to do the Junk Removal. Todd needs to contact Mr Richardson about who the junk pile really belongs to and to make sure that there are no objections to removing it.

Pavillion: Eric Dean is securing an architect to plan the erection of the pavilion. Eric will pull necessary permits and will continue to work with Todd and Tom to see this through from the Park and Recreation perspective.

Fencing: A small fence or some other light weight barrier needs to be erected to keep cars, trucks and trailers from driving over the septic system. Tom advises that no plans have been made, but it will happen prior to the Fair.

DOC Workers: The Commission unanimously voted that the dates to request DOC workers for clean- up should be mid June for a preliminary clean up, the week prior to the Fair and the Monday following the fair. Dates to request: June 13 or 14; July 11 or 12 and definitely July 16 or 17

Tree Removal is occurring on the fairgrounds. This has been a project that was approved over a year ago. Paul Hicks will saw some up for the Park Commission to keep. The town will be paid for the remainder of the lumber per board foot. Sherman will pile brush up, but it will need to be taken care of.

Brush Piles: Brush Piles from Tree removal, and the clearing of Pines on the fairgrounds needs to occur. More information at next meeting will be forthcoming with Todd present.

Meeting Space in the basement of Town Hall. The Park Commission would like to investigate the possibility of utilizing some of the downstairs office space to hold meetings, store items, etc.. Jean has agreed to check with Kathy about that space or to make an appointment with the BOS to inquire about using some of it

Revolving Account: A unanimous vote to find out about opening a revolving account that the Park and Rec Commission could utilize without the approval of the finance Committee, and that would allow the PRC to maintain some funds aside from those that currently go into general funds. Jean will investigate this.

May Election and Annual Meeting : Good Luck to John Albee who is running opposed this year. Annual town meeting is on Monday May 7, 2007.

Meeting adjourned at 7:35pm

Respectfully Submitted,

Park and Recreation Commission
John Albee , Jean Brisson, Thomas Campbell, Robert Engstrom and Todd Gerry Jr

Cc: Kathy Reynolds Secretary to the Boards
Linda Wagner, Town Clerk
Cheryl Handsaker, Webmaster