

**Charlemont Finance Committee Meeting  
Monday, Nov 17, 2003**

**Present: Annie Rancourt, Rich Filoramo, Ted Willard, Win Healy**

- 1. Agreed to meet on January 10, 2004 starting at 9 AM with any department Head who wishes to purchase an expensive Capital item (ref to long range plan). Win to coordinate hours depending upon what requests are made. Selectmen invited. Justification required.**
- 2. Rich and Annie agree to construct a chart showing comparative hourly wages for each salaried position in Charlemont. Whatley, Buckland, Colrain, and Ashfield to be used in survey. Data is on file.**
- 3. Win will draft a proposed Salary Schedule, based upon current salaries but to be more consistent in form.**
- 4. Agreed to meet Dec 13 at 9 AM to discuss 2 and 3 above.**
- 5. Win appointed to serve as liaison to Hawlemont School board to keep budget request timely.**
- 6. Win will set up (with Kathy?) an excel formatted Budget sheet which can be e-mailed to Selectmen and Finance Committee members.**
- 7. Win to schedule with Kathy for posting of two scheduled meetings (see 1 and 4 above).**

**Respectfully submitted:**

**Win Healy**