

11/12/03

CHARLEMONT DEVELOPMENT COMMITTEE
VISITOR CENTER

TO OWNERS OF BUILDINGS IN THE VILLAGE:

AT THE 2003 ANNUAL MEETING, THE TOWN VOTED TO ACCEPT FEDERAL SCENIC BYWAY FUNDS FOR THE PURCHASE AND RENOVATION OF A BUILDING IN THE VILLAGE THAT WOULD BE SUITABLE FOR USE AS A VISITOR CENTER.

A DEVELOPMENT COMMITTEE HAS BEEN APPOINTED BY THE SELECTMEN TO STUDY THE BENEFITS AND COSTS OF SUCH A FACILITY AND TO PROPOSE A PLAN FOR ACQUIRING AND OPERATING SUCH A FACILITY.

THE COMMITTEE HAS RECENTLY BEGUN WORK AND HAS DETERMINED IT WOULD BE HELPFUL TO HAVE AVAILABLE AT THIS TIME BASIC DESCRIPTIONS OF PROPERTIES THAT MAY BE AVAILABLE FOR A TOURIST INFORMATION CENTER. A PROPERTY INFORMATION SHEET IS ATTACHED WHICH INTERESTED PARTIES MAY COMPLETE AND FORWARD TO THE SELECTMEN'S ADMINISTRATIVE ASSISTANT, ATTENTION OF TREVOR MACKIE, CHAIRMAN, CHARLEMONT DEVELOPMENT COMMITTEE.

THIS IS A VERY PRELIMINARY STEP IN THE PROCESS. IN THE FUTURE, THE TOWN MAY MAKE A FORMAL REQUEST FOR PROPOSALS FOR THE PURCHASE OF ANY SUCH PROPERTY. YOUR SUBMITTAL OF THIS FORM IS NOT BINDING IN ANY WAY.

PLEASE RETURN BY DECEMBER 8, 2003.

THANK YOU FOR YOUR INTEREST.

PROPERTY INFORMATION SHEET

OWNER

NAME

ADDRESS

TEL #

**ADDRESS
OF PROPERTY**

BUILDING

DESCRIPTION

TYPE OF CONSTRUCTION

APPROX. AGE OF BUILDING

GENERAL CONDITION

SIZE (sq. ft.)

1ST FLOOR

2ND FLOOR

3RD FLOOR

ROOF TYPE

LOT

SIZE (sq. ft. or acreage)

FRONTAGE ON STREET (ft.)

NUMBER OF PARKING SPACES AVAILABLE ON LOT

UTILITIES

WATER SOURCE

HEAT TYPE

SEWER SYSTEM

OTHER

**PRESENT USE OF PROPERTY (commercial, single-family occupancy,
rental unit, etc?)**

ANY OTHER INFORMATION THAT MAY BE HELPFUL ? NO PRICES
