

CHARLEMONT BOH MINUTES-TOWN HALL  
July 13, 2011

MEMBERS PRESENT: Earl Bowen - Chair, Rob Lingle, Trice Hyer, Ron Smith and Lisa Hutchins

OTHERS PRESENT: Mr. and Mrs. Coli, Pam Magrone, Melody Whelden, Glen Ayers, Roger King, Bill Harker and Karen Roach

1. Meeting called to order 7:39 PM
2. Noted that July 13, 2011 agenda was larger than originally posted due to other items coming in after post.
3. Reviewed and signed July 6, June 22, April 13, March 9 Open Hearing Minutes and March 9, 2011 Minutes.
4. Noted from Mr. Coli that May 11, 2011 Minutes were not signed by all members that were present at that meeting. Noted Trice Hyer will get May 11, 2011 minutes from Carlene and sign.
5. Discussed with Pam Magrone questions of getting a Seasonal Food Permit and operating a home cooking business. Noted that Earl Bowen suggested sending an email with a list of information that she may need.
6. Discussed with Melody Wheldon a Seasonal Food Permit for an ice cream window and candy shop. Motion was made by Earl Bowen to issue a Seasonal Food Permit to Nice Dreams Ice Cream and Candy Shop. Seconded by Rob Lingle, approved unanimously.
7. Discussed with Ras John Bullock the Charlemont Reggae Fest on Saturday August 13, 2011. Noted that there will be 7 food vendors this year.
8. Motion made by Earl Bowen to issue Evie Locke a Sanican Permit for the River fest at the Charlemont Fairgrounds on July 30, 2011. Seconded by Ron Smith, approved unanimously. Noted to have Carlene notify events to the Parks Commission as well as Glen Ayers when the fair ground is rented.
9. Discussed with Roger King repairs at 2055 Mohawk Trail. Motion made by Ron Smith to appear before the Board on September 14, 2011 with updates and revisit the order for a title 5 inspection. Seconded by Earl Bowen, approved unanimously. Noted clarification on Order to Correct, was required to get a Plumbing Permit not an Electrical Permit.
10. Reviewed Mail.
11. Noted the board asked Glen Ayers questions that Carlene keeps getting asked.
  - a. Do all vendors need to have a Serve Safe Certificate? Glen answered yes unless they are selling prepackaged food.
  - b. Question #5 of Temporary Food Permit Application is about whether or not doing prep work at home. Wording not clear enough. Glen will take a look and write the question out more clearly. Noted discussion of food permit and if it should say both Seasonal/Temporary Food Permit.
12. Discussed with Karen Roach the order to correct @ E. Hawley Road. Noted that Bill Harker will call Glen Ayers when pile is removed.
13. Noted that Cliff's Smoking Backyard Barbecue's was issued a Seasonal Food Permit that included Yankee Doodle Days.
14. Motion made by Earl Bowen to issue temporary food permits to the Readsboro Lions Club and the Belanger Brothers for Yankee Doodle Days. Seconded by Lisa Hutchins, approved unanimously.

15. Motion made by Earl Bowen to issue Sanican Permit to Hick's Family Farm for a Corn Maze. Seconded by Lisa Hutchins, approved unanimously.
16. Motion made by Rob Lingle to issue Residential Perc Test for Rosalia Kearney of Potters Road Extension. Seconded by Ron Smith, approved by Ron Smith, Lisa Hutchins and Trice Hyer. Noted that Earl Bowen abstained from voting, because he is an abutting neighbor.
17. Noted Glen Ayers discussed safety concern of repossessed abandoned pool at 7 South Street. Motion made by Earl Bowen to contact Mortgage Company about draining abandoned pool. Seconded by Ron Smith, approved unanimously.
18. Noted that Glen Ayers asked about 169 Main Street. Would like to get a status report and inspect prior to being rented again. Will contact owner then report back to Board.
19. Discussed order for the de-leading of the Red Rose. Noted that Glen Ayers plans on doing a pool inspection and will check on it.
20. Glen Ayers mentioned that he does not always get notice of temporary food permits. Note to ask Carlene to put on proposed list for email to Glen.
21. Discussed FDA Draft Proposal Form with Glen Ayers. Uniformed Inspection Standards for 9 towns. Noted the Board considered the program acceptable.
22. Discussed email about Hording with Glen Ayers.
23. Received Training Disk from Building Inspection program regarding online permitting.
24. Noted that Glen Ayers will scan Inspection Reports and Email them back to the Board.
25. Discussed with Glen Ayers complaint letter dated June 14, 2011 concerning dog waste in front of 122 Main Street sidewalk. Noted that the issue had been resolved.
26. Glen Ayers discussed inspection at The Pow Wow. Noted that Glen Ayers will go back to inspect after order is corrected.
27. Motion made by Earl Bowen to accept calendar of permitted events that Carlene put together in response to Glen's request. Seconded by Ron Smith, approved unanimously. Noted to make a note of each permit issued and have Carlene email it to Glen Ayers.
28. Motion made by Earl Bowen send letter to the Board of Selectman asking to clarify authority, power and duties of the BOH. Seconded by Ron Smith, approved unanimously.
29. Received a written request from Rick DeFilippi of 32 Laurel Lane, to speak to the Board about adding a bedroom. Motion made by Ron Smith to grant permit. Seconded by Rob Lingle, approved unanimously. Noted that Earl Bowen will notify Mr. DeFilippi.
30. Rob Lingle discussed septic question from Ted Harvey, working with Carlene on a spread sheet.
31. Noted will have Carlene send Erwin Reynolds Jr. Animal Control Issues.
32. Board received two training session dates.
33. Discussed moving Board Reorganization up to higher priority on the agenda. Motion made by Rob Lingle to move to next meeting with all 5 members present and to move Board Reorganization to number 2 on the Known Action items on the Agenda. Seconded by Earl Bowen, approved unanimously.
34. Earl Bowen made a motion to move any agenda item not discussed to next meeting.
35. Meeting adjourned at 10:12 PM.

This document is a draft until approved and signed by the Charlemont Board of Health

## LIST OF DOCUMENTS

July 13, 2011

1. Agenda from July 13, 2011
2. Signed minutes for April 13, March 9 and July 6, 2011
3. 2011-36-65 Seasonal Food Permit for Melody Wheldon
4. 2011-36 Sanican Permit for Evie Locke (Riverfest)
5. Notice of Code Violation, Karen Roach-65 East Hawley Road
6. Email from Glen Ayers, dated July 11, 2011
7. Plumbing Inspection from Andy French for Roger King
8. Residential Perc Test Permit for Rosalia Kearney 2011-36-63
9. Hicks Family Farm/Corn Maze, Sanican Permit 2011-36-64
10. Readsboro Lions Club Temporary Food Permit 2011-36-62
11. Temporary Food Permit for Belanger Brothers 2011-36-61
12. Calendar of Permitted Events
13. Letter from Glen Ayers, Draft 2011 FDA Funding Proposal for Standards
14. June 14, Letter of Complaint
15. Letter from Glen Ayers about Pow Wow's food inspection.
16. Letter to the board of Selectman from Earl Bowen dated July 13, 2011.
17. Email from Jim Cerone (FRCOG)
18. Letter from Rick De Filippi request to speak to the Board