

CHARLEMONT BOH MINUTES-TOWN HALL
April 13, 2011

MEMBERS PRESENT – Earl Bowen - Chair, Trice Hyer, Robert Lingle and Lisa Hutchins

OTHERS PRESENT- William Coli and Norma Coli

1. Meeting called to order 7:32 PM
2. Previous BOH Minutes from March 23, 2011 reviewed and signed.
3. Noted reviewed mail.
4. Motion made by Rob Lingle to pay 3/3/11 bill from the Recorder. Seconded by Earl Bowen, approved unanimously to pay bill.
5. Noted that Earl Bowen reviewed list of checks and invoices and that second notices were mailed out.
6. Discussion of letters received by board members, addressed to each of their homes from Attorney Robert C. Sacco, regarding William and Norma Coli. Discussed that it was not correct to do so and that BOH mail should come to the town hall. Noted that the board will further discuss letter at a later date.
7. Discussion of BOH definitions and The Massachusetts General Laws. Noted that the Board will work on the BOH definitions a later date.
8. Discussed 327 West Hawley Road, Housing Complaint with Attorney Dave Sanborn.
9. Discussion of what to do to bring a septic system up to code with John Glaze. Noted to ask Carlene for a Public Records request of a list of Sanitary Engineers. After consulting with Engineers advised to come back to further discuss next steps.
10. Noted that the request for the Boards response to Norma Coli's question from 3/23/11 meeting about the Hilltop Motel was answered that no such documents were found.
11. Motion was made by Earl Bowen, seconded by Robert Lingle, approved unanimously to issue Marie Hall a Seasonal Food Permit # 2011-36-46.
12. Discussion of Friends of the Fairgrounds. Noted that all dates should be all together on one permit.
13. Discussed formal complaint from William and Norma Coli about the Board's protocols in respect to the Public Hearing held on March 9, 2011. Noted that information was discussed about the General Laws of Massachusetts and further investigating will be discussed for BOH Definitions at a later date.
14. Discussed comments in letter from William and Norma Coli, regarding the Public Hearing held on March 9, 2011. Motion made by Robert Lingle to listen to digital copy of William Coli's, with the entire Board, to be used later to discuss corrections/additions to March 9, 2011 minutes. Seconded by Earl Bowen, approved unanimously.
15. Motion made by Earl Bowen to ask the Selectman for a recommendation on a particular complaint received on March 30, 2011 about Massachusetts Open Meeting Law. Robert Lingle seconded, approved unanimously.
16. Discussed letter from DOT regarding Healy Property upgrading septic system. Noted: waiting to hear back.
17. Discussion of 24 Burrington Road, Housing complaint.

18. Discussion of Glen Ayers Housing Order with Rob Lingle who was BOH member present for the inspection on March 11, 2011. Note: Put dated Inspection Report in file, also include when it was written and what was done into file.
19. Motion made by Earl Bowen to speak to Glen Ayers about the protocol of keeping the Board in the loop on preparing and giving Housing Orders. Seconded by Lisa Hutchins, approved unanimously.
20. Discussion of Tobacco Participation Program. Noted that it will be discussed at a future meeting.
21. Noted BOH members will take Tobacco Participation Program documents home to read and further discuss at next meeting.
22. Noted that Trice Hyer will follow up on issues of Tobacco.
23. Received two confidential correspondences from March of a loss of over \$1000.00.
24. Received de-leading notifications of 1593 Mohawk Trail.
25. Received Water Test results from Glen Dean-Avery Brook Road. Note to ask Carlene to file in Mr. Deans file.
26. Discussed Confidential Correspondence from State Lab Institute
27. Noted that BOH will continue to discuss BOH Definitions at next meeting due to time.

VARIOUS:

Robert Lingle gave Planning Grant Report

28. Meeting adjourned at 10:10PM

LIST OF DOCUMENTS

April 13, 2011

1. Bill from The Recorder 3/31/11
2. Approved Minutes from March 23, 2011
3. Agenda for 4/13/11
4. BOH Draft Minutes
5. Letter from Attorney Robert C. Sacco 3/28/11
6. DEP doc. For BOH Definitions
7. Public Records Request from Norma Coli, dated 3/14/11
8. 5 pages of The General Laws of Massachusetts, Chapter 140, sections A-E.
9. Seasonal Food Permit # 2011-36-46 for Marie Hall
10. Formal Complaint from Mr. and Mrs. Coli dated 3/30/11, received 4/5/11
11. Electronic (email) Communication Comments re: 3/9/11 Hearing from Mr. and Mrs. Coli, received 4/5/11
12. Summary of Licensing/Code Issues with Public Places from Glen Ayers 4/13/11
13. Mass DOT letter re: Healy Property, dated 3/22/11
14. Voice Mail Log re: Housing Complaint, 24 Burrington Road
15. 1701 Mohawk Trail , Notice of Code Violation Order to Correct
16. 1593 Mohawk Trail, De-leading 4/9/11
17. Building Inspection Permits Issued-email report for February and March, 2011
18. 3/15/11 and 3/24/11 Confidential notice of loss to buildings
19. Tobacco Participating Program document
20. 3/23/11 Memorandum