

CHARLEMONT BOH MINUTES-TOWN HALL

September 14, 2011

MEMBERS PRESENT: Earl Bowen - Chair, Rob Lingle, Ron Smith and Lisa Hutchins

Others Present: Mr. and Mrs. Coli

1. Meeting called to order 7:40 PM
2. Noted that each board member received and read a formal complaint letter from Mr. and Mrs. Coli dated September 8, 2011
3. Noted corrections were made to the September 14, 2011 Agenda.
4. Rob Lingle discussed Glen Ayers and himself looking over the Hurricane Irene damage in Charlemont.
5. Discussed with Glen Dean, request for perc test. Motion made by Earl Bowen that the Board discussing Glen Dean's valid perc test from 2006, and finds it still in effect at 56 Avery Brook Road. Ron Smith seconded, approved unanimously.
Noted the Board will write a letter to Glen Dean stating the 2006 perc test is still valid.
6. The Board received 2 notices of property damage of more than \$1000.00.
7. Board received a public records request from Norma Coli. Noted that Carlene provided the requested documents on Sept 7, 2011.
8. Received an email from Glen Ayers regarding PWS at the Mohawk Park. Provided them with a checklist for reopening. Noted that the water has been tested and will reopen on Friday the 16 of September, 2011. Noted to ask Carlene to place file in Public Water Supply Folder. Also noted that the water will be tested again after it has been opened.
9. Received an email from Kurt Boisjoilie (DEP) asking the Board to address an issue regarding hurricane damage at 171 Rte 8A. Motion made by Ron Smith that the Board authorize Glen Ayers to investigate the devastation at 171 Rte 8A in Charlemont and take whatever steps as necessary including issuing an Order to Correct the situation. Earl Bowen seconded, approved unanimously. Noted to have Carlene send Kurt Boisjoilie (DEP) an email with the board's motion.
10. Reviewed and discussed formal complaint letter dated September 8, 2011 from Mr. and Mrs. Coli. Noted tonight, it was the first time the letter was seen by the Board and the Board has 14 days to respond to the Attorney Generals Office. Also the board will make double copies of letter to be posted with minutes, noting to the Attorney General that this will be the Board's future procedure. Motion made by Earl Bowen that the Board send a letter to Mr. and Mrs. Coli in regards to the Open Meeting Law complaint on September 8, 2011 in regards to remedial action if any, and will CC a copy to the Attorney General. Robert Lingle Seconded approved unanimously. Noted that in the future, double copies of responses to complaint letters will be made. One copy will be sent to the Attorney General and the other copy with the BOH minutes.
11. Noted that Lisa Hutchins left the meeting and Ron Smith took over documenting minutes.
12. Discussed with GLEN AYERS:
 - *Removed yellow tag from Indian Plaza residence. Retail space is still yellow tagged, needs inspection prior to use. Water test for entire plaza passed.
 - *Mohawk Park -In process of opening kitchen. Tested ok for bacteria. Second sample from kitchen needed to be taken on Friday when open.
 - *Received document from DEP in regards to Charlemont Mini Service public water

supply. The owner wants to re-open on a limited food service basis. Rob Lingle made a motion to authorize Glen to discuss the matter of the public water system at Charlemont Mini Service. Earl Bowen seconded, approved unanimously.

*Red Rose Hotel trailer #4 re-inspected. Approval given for rentals, but has an outstanding "Lead order" still in effect, must be done this season. Glen will not issue a letter of Compliance until lead is taken care of.

* Update on Woodland Park. Noted that Earl recused himself so Glen could discuss with the Board. Glen has received copies of all inspection reports and will have to physically check to see if systems are in failure or not. This will be done in next 2 weeks.

13. In addition to the September 8 complaint received from the Coli's, the Board received an additional letter of concern, dated September 8, 2011 from the Coli's. Letter will be discussed at next meeting. Motion made by Earl Bowen for discussion of the Coli letter to be held until the next meeting. Seconded by Ron Smith, approved unanimously.
14. Meeting adjourned at 9:35PM.

LIST OF DOCUMENTS
September 14, 2011

1. Agenda from September 14, 2011
2. Signed minutes for August 24, 2011
3. Formal Complaint from Mr. and Mrs. Coli dated September 8, 2011
Attachments to formal complaint of 9/8/11:
 - a. Letter to Attorney General from Earl Bowen dated 8/10/11
 - b. Letter to Mr. & Mrs. Coli, from Earl Bowen dated 8/10/11
4. 2006 Perc Test for 56 Avery Brook Road, dated 7/25/06
5. Letter to Glen Dean dated 9/14/11 from BOH.
6. 2 documents stating damage to property over \$1000.00
7. Public Records Request from Norma Coli 9/7/11
8. Email from Glen Ayers regarding PWS at Mohawk Park
9. Email from Kurt Boisjoilie (DEP) to BOH regarding Septic System on 171 Rte 8A, dated September 9, 2011
10. Water test for Indian Plaza
11. Document from DEP regarding Charlemont Mini Service