

CHARLEMONT BOH MINUTES-TOWN HALL

MARCH 23, 2011

MEMBERS PRESENT – Earl Bowen - Chair, Erwin Reynolds - Co-Chair, Trice Hyer, and Lisa Hutchins

1. Meeting called to order 7:35 PM
2. Previous BOH Minutes from March 9, 2011 reviewed and signed.
3. Discussion of David Sanborn's canceled appointment, re: 327 West Hawley Road. Reschedule for next meeting.
4. Question Carlene asked the BOH about a 2010 date on Town Report was answered.
5. Received from Select Board a copy of BOS Minutes. Reviewed and filed in BOH Definition File.
6. Reviewed checks that had come in for annual permits. Note: Earl Bowen will go over who is remaining and send out second notices.
7. Received Public Record Request from Norma Coli asking Carlene to confirm certain items in Blue Heroin Farm File. Noted that Carlene had provided the public information to Mrs. Coli as requested.
8. Received correspondence from William Coli in regards to BOH Minutes for March 9, 2011. The BOH thanks Mr. Coli for his concerns.
9. Received 2 letters from the DEP in regards to 1) Zoar Outdoors 2) Charlemont 4 Family. Noted that BOH will file them in Public Water Supply File.
10. Letter received from DEP regarding Transfer Stations exception of clean gypsum wall board.
11. Received document from FRCOG on billing for Health Agent services.
12. Discussion on BOH Draft Definitions. Noted Earl Bowen wants to look for better, clearer definitions for a few of the existing definitions. Noted that more information on the draft definitions will be researched.
13. Reviewed comments from Public Hearing on March 9, 2011 on BOH Draft Definitions. The BOH would like to thank the Public for their comments, they were greatly appreciated.
14. Minutes from Public Hearing 3/9/11 reviewed and signed.
15. Noted definitions will be further reviewed by BOH especially 3 :
 - 1) Motor Home Parks
 - 2) Motel/Lodging Establishments
 - 3) Daycare
16. Noted that BOH waiting for an audit from Robert Lingle on the Fee Schedule, for further discussion.
17. On 3/14/11 the secretary received a question about Hill Top Motel. Secretary reported to BOH that no file was found on Hill Top Motel; therefore no document of such was presently available.
18. Received Housing Order from Glen Ayers. Will discuss with Robert Lingle, who was BOH member present at inspection, at next meeting.

19. Received information from Jean Brisson regarding Tobacco Participating Program. Will discuss at next meeting.
20. Reviewed several health documents and notices from Charles Kaniecki, Barbara Coughlin and Marcia Benes.
21. Public Record request to BOH from Tom Hayward. Noted Carlene was unable to find documents requested.

VARIOUS:

- BOH will get together at a later date with Robert Lingle (Emergency Management) on NIMS Training.
- Noted, should anyone want to attend, Planning Board meeting at Hawlemont School Tuesday March 29, 2011, on proposed revisions to the Zoning Bylaw.

22. Meeting adjourned at 10:00PM

LIST OF DOCUMENTS
MARCH 23, 2011

1. New England Farmers Union flier
2. Agenda from March 23, 2011
3. BOH Minutes 3/9/11
4. Letter of appointment cancellation re: 327 west Hawley Road, dated 3/20/11
5. Public Record Request from Norma Coli, dated 3/18/11
6. Email correspondence from William Coli, dated 3/18/11
7. 2 DEP Water Reports
8. Letter from DEP regarding Transfer Station
9. BOH Draft Definitions
10. Public Records Request from Tom Hayward, dated 3/2/11
11. Health Notifications from Charles Kaniecki, Barbara Coughlin and Marcia Benes.
12. FRCOG bill for Health Agent Services, for month of February, 2011
13. Public Hearing Minutes from 3/9/11
14. Housing Order from Glen Ayers, dated 3/11/11
15. Tobacco Participating Program information