

CHARLEMONT BOH MINUTES-TOWN HALL

November 9, 2011

MEMBERS PRESENT: Chair- Rob Lingle, Ron Smith and Lisa Hutchins

1. Meeting called to order 7:30 PM
2. Robert Lingle discussed attending the last Selectman Meeting. Noting some ideas he observed from the meeting- Making sure what's on the agenda comes first. Unscheduled attendees without appointments will be advised that their business will come at the end of the meeting if time is allowed, until then they are there to listen.
3. Reviewed correspondence.
4. Received email from Camille White dated 11/1/11. Forwarding a complaint about not having vaccine enough for the adults. Note Robert Lingle will discuss with Trice Hyer.
5. Received letter from F.C. Solid Waste Management District dated 10/25/11. Noted that a copy of inspection report from Massachusetts of Environmental Protection in Springfield has been filed and was found acceptable.
6. Received letter from Greg's Waste Water application for Hauler's permit. Included a check for \$200.00 for permit. Discussed their need to update records and would like the following info- does the board require title five, a board member to be there and what is the fee? Noted that the Board will defer answering till discussed with Earl Bowen.
7. Received document asking the Board to update contact information.
8. Discussed 122 Main Street. Noted that Glen was to inspect, have not heard back about the matter.
9. Discussed Tower Road complaint. Note to ask Carlene if there had been any response. Will look into the law if not responded back to.
10. Robert Lingle made a motion to discuss the paper flow at meetings and filing purposes at next BOH Meeting. Ron Smith seconded, approved unanimously.
11. Motion made by Robert Lingle that in light of the Thanksgiving holiday travel, the next BOH meeting will be canceled. Seconded by Ron Smith, approved unanimously.
12. Discussed funding for filing cabinets for the Board. Note to ask Carlene to contact FRCOG, and Robert will check with Phoebe. Motion made by Robert Lingle requesting Carlene to provide the Board with a list of options, prices and descriptions of filing cabinets to give to the Board to review. Lisa Hutchins seconded, approved unanimously.
13. Discussed the hiring of an assistant for organization of BOH files.
14. Received letter about new provider information addressed to the Town Accountant. Noted to put in the Town Accountant file.
15. Received from letter from DPH about Recreational Camps. Dated September 12, 2011. Requesting information on Recreational Camps. The members present were not aware of any, but will ask Earl Bowen.
16. Meeting adjourned at 8:40PM

This document is a draft until approved and signed by the Charlemont Board of Health

LIST OF DOCUMENTS

November 9, 2011

1. Agenda from November 9, 2011
2. Signed Minutes from October 26, 2011
3. Email from Camille White 11/1/11
4. Letter from F.C solid Waste 10/25/11
5. Application from General Permit (received Nov. 2, 2011)
6. Letter from DPH 9/12/11
7. Letter about new provider information addressed to the Town Accountant 8/2/11. Noted to put in the Town Accountant file.