

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING  
TOWN OF CHARLEMONT**

March 14, 2011

The meeting was convened at 7:42 p.m., with the following members present: Dave Cunningham, Sarah Reynolds and Simon Dean.

1. The Board reviewed the minutes of their 2/28/11 meeting. On a motion by Dean and seconded by Reynolds, the Board voted unanimously to accept the minutes as written.
2. The Board directed their Secretary to notify the Board of Selectmen that they would all attend the All Board Meeting on March 30, 2011.
3. The Board reviewed and signed the list of real and personal property abatements and exemptions for February, 2011.
4. The Board reviewed and signed the list of motor vehicle abatements and exemptions for February 2011.
5. The Board signed an amended Chapter 61 lien for Carla Lagrassa, to be filed at the Registry of Deeds.
6. The Board signed a letter regarding a request for extension on filing a Form 3ABC, submitted by the Academy at Charlemont.
7. The Board reviewed their building report for February, 2011.
8. The Board reviewed deeds for February, 2011.
9. The Board reviewed a letter from the Building Inspector to Mr. DuPree, regarding no building permit, final inspections or Certificate of Occupancy on a house that was moved. Dean noted that there is someone living in the house and running a day care out of it and will check this with the Building Inspector.
10. The Board reviewed their correspondence.
11. The Board reviewed the Certificate of Liability Insurance submitted by Mayflower Valuation.
12. The Board discussed the Clause 18 exemption and reviewed the information on how other Towns handle this. After some discussion, and on a motion by Cunningham and seconded by Reynolds, the Board voted unanimously on the following policy with regard to Clause 18 Financial Hardship: Activated Military-Age and Infirmary exemption:
  - a. Applicant must own and occupy the property as of July 1 of the tax year and have owned and occupied the property or another property in Massachusetts for 5 years.
  - b. In order to qualify for the Age and Infirm category the applicant must be 65 years old as of July 1 of the tax year.
  - c. Applicant must submit proof of a physical or mental illness, disability or impairment and that their ability to work is restricted or they are receiving Social Security Disability.
  - d. Applicant's annual income cannot exceed \$16,000.00 for a single person and \$24,000.00 for married persons per year. .
  - e. Applicant's liquid assets (cash, stocks, bonds, etc) cannot exceed \$5,000.00.
  - f. Applicants must submit all documentation as required by the Assessors to make a determination on their application such as income tax returns, bank statements, Physician's statements, and birth certificate.
  - g. The exemption shall be \$500.00 for all who qualify.
  - h. The exemption shall be allowed one time only per applicant.
  - i. Applicants must meet with the Assessors to discuss and explain their hardship.

13. The Board discussed a date to visit the property located at 73 Route 8A and decided on Saturday, April 2, 2011 at 9:00 a.m. The Board asked their Secretary to call the owners to schedule this.
14. At 8:27 p.m., on a motion by Reynolds and seconded by Cunningham, the Board voted unanimously to adjourn the regular meeting.
15. At 8:27 p.m., on a motion by Cunningham and seconded by Reynolds, the Board voted unanimously to enter into Executive Session, with the intent of not returning to open meeting, in order to deliberate on pending abatement and/or exemption applications.

**Roll Call:**

Voting yes: Cunningham, Reynolds, Dean

Voting no: None

Motion passes unanimously.

Respectfully Submitted,

Carlene Millett,  
Assessor's Secretary

**List of Documents Viewed in Public Meeting of March 14, 2011\***

1. Monthly list of real and personal property abatements for February, 2011.
2. Monthly list of motor vehicle abatements for February, 2011.
3. Amended Chapter 61 Lien for Lagrassa property.
4. Letter in response to Request for Form 3ABC extension from Academy at Charlemont, dated 3/4/2011.
5. Building report for February, 2011.
6. Deeds for February, 2011.
7. Copy of letter from Building Inspector, dated 3/2/11.
8. Sheet on Clause 18 information, summarizing information from other Towns.

**\*Documents not attached to minutes are stored in their respective file in the Assessor's office.**