

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING
TOWN OF CHARLEMONT**

January 25, 2010

The meeting was convened at 7:35 p.m. with the following members present: Sarah Reynolds, Dave Cunningham and Simon Dean. Also present were Tom & Jacqueline Cashin and Winn Healy.

1. At 7:40 p.m., the Board met with Tom and Jacqueline Cashin regarding their Chapter 61 Application. The Cashins' indicated this process began in 2008, and stated that they were required to fill out forms several times and had provided a check for \$75.00 to file the Lien at the Registry of Deeds. The Cashins' stated that they were told by the former Secretary that everything was all set for their application. The Cashins' suggested contacting former Assessor Carol Rice to ask where the Lien is. As there is no record of the check nor the Lien being filed, the Cashins' gave the Board a check for \$75.00, made out to the Commonwealth of Massachusetts for the filing of the Lien. The meeting with the Cashin's concluded at 8:10 p.m.
2. At 8:10, the Board met with former Finance Committee member, Winn Healy to discuss the Assessors budget. The Board reviewed the budget for clarification on line items and discussed increases needed due to the revaluation and training needed for new staff. The meeting concluded at 8:50 p.m.
3. The Board reviewed a the proposal submitted by Bishop & Associates, and voted to table signing the agreement until the time table date is corrected on the proposal and until the Board has clarification on the extent and times of training offered in the agreement.
4. The Board reviewed a letter to the Housing Authority, with regards to Payment in Lieu of Taxes. Reynolds will ask the Tax Collector for clarification on the amount of tax payment.
5. The Board voted to table the signing of a Non Applicability of Lien document regarding the Healy property. Cunningham will ask Consultant Bishop why he recommends the Board not sign it.
6. The Board reviewed their correspondence and approved the purchase of monthly vehicle abatement forms.
7. The board agreed to contact the Franklin Regional Council of Governments to explore a request of cooperative appraisal of public utility tax revenues.
8. Cunningham stated that the towns of Shelburne and Heath will not be able to assist the Secretary with job training, and that he is still waiting to hear back from Buckland and Hawley. Dean to contact Assistant Clerk in Greenfield and Cunningham to contact Clerk in Colrain to check on availability of training.
9. At 10:13 p.m., on a motion of Reynolds, the Board voted unanimously to enter into Executive Session with the intent of not returning to open meeting, in order "to comply with the provisions of any general or special law or federal grant-in-aid requirements", specifically, MGL ch. 59:60-Records of Abatements. The vote went as follows: Reynolds-yes, Cunningham-yes, and Dean-yes.
10. Business being concluded, the meeting adjourned at 10:12 p.m. The next meeting of the Board will be Monday, February 1, 2010 at 7:30 p.m.

Respectfully Submitted,

Carlene Millett,
Assessor's Secretary