

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING  
TOWN OF CHARLEMONT**

January 11, 2010

The meeting was convened at 7:50p.m. with the following members present: Sarah Reynolds, Dave Cunningham and Simon Dean. Also present were Attorney Kevin Parsons.

1. Attorney Kevin Parsons came in, on behalf of the Winston Healy Trust and presented the Board with a plan of 460+ acres of land with a house, garage and buildings. Parsons showed the Board an area denoted on the plan, which should be included in the original chapter 61 exclusion (un-enrolled area). After some discussion, Dean made a motion to exclude the additional area on the plan, as discussed, and to include this as part of the original excluded (un-enrolled) area. The motion was seconded by Cunningham (Reynolds recused herself) and passed unanimously.
2. The board reviewed and accepted the minutes to the 12/21/09 meeting, as written.
3. The Board briefly reviewed a Real & Personal Property Value Update Agreement, as submitted by Bishop & Associates, and decided to copy and distribute the agreement for review and vote at their next meeting.
4. The board reviewed Owner Unknown properties and decided to speak with another town Assessor as to the procedure for these types of properties.
5. The Board reviewed the current Chapter 61 Board policy, to be sent to applicants, and voted to add mail and due dates.
6. The Board reviewed their invoice to be paid and approved \$56.00 for their PO Box fee and \$29.00 for Abatement Certificates. The board voted that the Secretary must submit a Bill Schedule, with account numbers on it for all invoices to be paid.
7. The Board reviewed a revised Forest Cutting Plan, submitted by Bannish Land Preserves, and noted that it should have a Chapter 61 Application with it.
8. The Board reviewed the Building Construction Reports.
9. The Board reviewed and made copies of the Shea property Charlemont/Hawley Town Line dispute, for review.
10. The Board reviewed a Building Inspection request of the Town Hall, made by the Building Inspector, and agreed that an Assessor shall be present for the inspection.
11. Cunningham will contact local Assessor Offices to discuss hiring of their staff to assist the Secretary (Carlene) with training of the job.
12. Cunningham will review computer back up options, for the Office computer, and advise at the next meeting.
13. At 9:49 p.m., on a motion of Reynolds, the Board voted unanimously to enter into Executive Session with the intent of not returning to open meeting, to sign the minutes of their 12/21/09 Executive Session meeting and in order "to comply with the provisions of any general or special law or federal grant-in-aid requirements", specifically, MGL ch. 59:60-Records of Abatements. The vote went as follows: Reynolds-yes, Cunningham-yes, and Dean-yes.
14. Business being concluded, the meeting adjourned at 9:48 p.m. The next meeting of the Board will be Monday, January 25, 2010 at 7:30 p.m.

Respectfully Submitted,

Carlene Millett,  
Assessor's Secretary