

Charlemont Board of Assessors Meeting Minutes

Date: April 28, 2004

Present: Nancy J. Finn, Carol A. Rice and Michael E. Kane

The meeting was convened at 6:30 p.m.

The Board reviewed and approved the minutes of the April 14, 2004 minutes. The April 6 minutes have been e-mailed to the website.

Jodi Walsh set up the new computer on April 20 and then helped Mrs. Purinton with a couple of issues. She will submit a bill for her time.

The tax map documentation for our FY 2005 update was mailed to the Sewall Company on April 20.

Joe Boudreau, our Bureau of Accounts representative, called the office regarding the Municipal Relief Package passed last year by the Legislature. He was checking with those towns that did not reject the implementation of the supplemental tax on new construction with occupancy permits. He was told that there was so little time to research the issue, the Selectmen were notified that we would just do it. He asked how it was implemented and Mrs. Purinton listed the steps taken. He said it was done well.

The friend of a person who was granted an abatement for real estate but was not satisfied with the result came to the office for more information. Mr. Bishop has been asked to inspect the property but he has not been back to town. The person will be informed. She got more valuation information and comps for the property.

Mrs. Hathaway forwarded a note from a property owner regarding the closeness of the tax bills this year. A letter was prepared for Mrs. Finn's signature explaining the reasons for the lateness of our actual bills for FY 2004.

Some of the owners of campers damaged in the fire at the Mohawk Park have called the office for information on how to complete their form of list. The Board said that since the assessment date is January 1, they should declare the unit that was there on that date.

The Board voted and signed the monthly list of 2003 motor vehicle excise abated for March 2004 in the amount of \$53.96 and the 2004 excise abated for March 2004 in the amount of \$152.92. Three abatement applications were reviewed and approved and the certificates signed. Mr. Kane signed seven corrections to be sent to the Registry of Motor Vehicles.

Seven Notice of Failure to File Return of Forest Products Cut letters were signed by the Board. The deadline for filing is May 1 so they were dated for May 3. Another return form will be included with the letters to those who do not file.

The building permit summary for March was reviewed.

FY 2005 cost tables for Version 2 have been received from the Community Software Consortium. Mrs. Purinton will ask Mr. Bishop if these tables have already been entered into our Version 1, which will be converted. CSC also sent a group training notice for Personal Property Application for May 11 in Springfield. Since it is the day after Mrs. Purinton's return from a brief vacation, she will not plan to

attend. A second group training notice for DMT basics was held in Springfield today; Mrs. Purinton did attend because she had missed that training last fall. It turned out to be not as basic as originally thought; much of the class covered adjusting cost tables, etc., which Mr. Bishop does. Mrs. Finn signed mileage and parking reimbursement for Mrs. Purinton. The tutorial from class will be added to the training manual for Version 2.

Baker Office Supply sent notice of their annual business products open house on Friday, April 30. No one plans to attend.

An IGR was downloaded entitled: Temporary Financial Hardship Property Tax Deferral – Clause 18A. It is a deferred tax that can be granted for up to three consecutive years and must be repaid. A lien is placed on the property by the Assessors. This clause is available to younger persons. A copy of the guideline and the forms were made for each assessor.

Miscellaneous ads and offers will be recycled.

The office closing due to the computer training was in The Recorder. The closing for vacation was in The Recorder and will be in The West County News. Notices will be placed on the doors at the Town Hall.

The Board was reminded of the Annual Town Meeting on Monday, May 3, and that our next meeting will be on May 12.

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Gloria Jean Purinton

Secretary

gjp